

Unapproved
MARSHALL COUNTY COMMISSION MEETING
Britton, South Dakota

The Board of County Commissioners met in regular session at 9:00 a.m. on January 24, 2017 at the Marshall County Courthouse. Members present were Knebel, Medhaug, Symens, Schuller and Luttrell. Commissioner Medhaug presided.

AGENDA:

Knebel moved, Schuller seconded to approve the agenda for January 24, 2017. All members voted aye.

MINUTES:

Symens moved, Luttrell seconded to approve the minutes for January 3, 2017. All members voted aye.

CLAIMS:

Luttrell moved, Symens seconded to approve and pay the following claims. All members voted aye.

PAYROLL by department: January 12, 2017: Commissioners 1083.25; Auditor 2848.03; Treasurer 3787.73; States Attorney 1348.94; Courthouse 1710.67; Director 4038.45; Register 2763.28; VSO 593.29; Community Building 589.29; Welfare 413.03; Nurse 383.24; Extension 1232.80; Zoning 349.62; Highway 16685.85; Emergency Management 473.14;

EMPLOYER FICA & MEDICARE: First Savings Bank 9774.80

EMPLOYER SOUTH DAKOTA RETIREMENT SYSTEM: 3816.84

A & B BUSINESS INC SOLUTIO	612.83
ABERDEEN CHRYSER CENTER	114.90
AMERIPRIDE SERVICES INC	94.95
AREA IV SENIOR NUTRITION	150.00
BARD, BRIAN	132.48
BOUND TREE MEDICAL LLC	17.37
BRITTON CITY WATER DEPT	308.91
BRITTON JOURNAL	539.98
BRITTON LUMBER COMPANY	8.87
BUTLER MACHINERY CO	3,390.03
CARQUEST AUTO PARTS	144.55
CDJ ELECTRIC PLUMBING	51.42
CENEX	33.45
CENTURY LINK	326.41
CERTIFIED LANGUAGES INTERN	51.15
CLIFF'S ONE STOP	417.85
COLE PAPERS INC	130.83
COLLEEN VOLD	203.00
DAMAR FARMERS ELEVATOR	1,970.52
DATASPEC INC	399.00
DOUG OELKERS	55.85

ELECTION SYSTEMS & SOFTWARE	925.84
FIRST NATIONAL BANK	1,733.75
FROHLING LAW OFFICE	299.00
FULL CIRCLE AG	25.76
GIS WORKSHOP	1,440.00
GLACIAL LAKES & PRAIRIES	457.00
GRAND SLAM COMPUTERS INC	101.50
GROBES GROCERY & HARDWARE	17.40
GROTON FORD LLC	47.99
HOLLAND BROS OIL COMPANY	2,299.40
HOLLAND NAPA AUTO PARTS	114.65
JENSEN FEED & GRAIN	4,020.00
JOHN DEERE FINANCIAL	46.88
JOHNSON CONTROLS	3,835.00
JON KRETCHMAN	323.61
KENS FOOD FAIR	212.04
LAKE REGION ELECTRIC	654.30
LANGFORD BUGLE	435.58
LANGFORD LUMBER CO	11.81
MAC S INC	134.84
MARCO INC	35.89
MARSHALL CO MEDICAL	68.38
MARSHALL COUNTY HEALTHCARE	58.36
MATHESON TRI-GAS INC	73.23
MEYER HARDWARE HANK	320.25
NATIONAL SHERIFFS' ASSOCIATION	60.00
NE COUNCIL OF GOVTS	7,975.26
NELSON, DAVID N	50.00
OFFICE PEEPS INC	15.00
OTTER TAIL POWER COMPANY	2,424.76
PITNEY BOWES	29.99
QUARVE DRUG	120.04
QUILL CORPORATION	579.06
RC COMMUNICATIONS	335.76
ROBERTS COUNTY DETENTION CENTER	1,860.00
SD ASSOCIATION COUNTY OFFICIALS	850.92
SD ASSOCIATION OF GOVERNMENTS	275.00
SD DEPARTMENT OF PUBLIC SAFETY	2,340.00
SD DEPT OF MOTOR VEHICLES	20.00
SD DEPT OF REVENUE	105.00
SIEGEL BARNETT & SCHUTZ LLP	3,024.76
SIOUX CITY FLOUNDRY CO	5,040.00
SOUTH DAKOTA STATE'S ATTORNEY	730.00

SOUTHSIDE EQUIPMENT	25.22
THOMSON REUTERS	338.87
TYLER TECHNOLOGIES	160.00
VENTURE COMMUNICATIONS	2,295.02
VERIZON WIRELESS	926.21
WEBERS BODY SHOP	160.00
WEED & PEST CONFERENCE	365.00
WERNER AUTOMOTIVE	678.71

AMBULANCE CONTINUING EDUCATION:

Knebel moved, Symens seconded to authorize the ambulance department to hire Chuck Bell to do Continuing Education classes at a rate of \$25 mileage plus \$25/hour. All members voted aye.

E911 TRANSITION:

Auditor Biel presented a written update from E911 Director Deb Skonberg. Skonberg stated that SDN Communications has run the cables for the new system. This was done on January 19. Equipment is set to arrive on February 17. Technicians will begin installation on February 20. Training will take place on February 27 and 28 with the cut over to the new system taking place on March 1.

Skonberg also informed the board that the dispatch department will be changing to 12 hour shifts beginning on February 19 in the hopes of cutting down on overtime in that department. Skonberg is currently advertising for another dispatcher.

LIQUOR LICENSE RENEWALS:

Luttrell moved, Schuller seconded to approve the following license renewals: Britton Country Club, Inc.-Retail (on-sale) Liquor and Glenn Lehr DBA Rainbow Club-Retail (on-sale) Liquor. All members voted aye.

HIGHWAY:

Dustin Hofland, Highway Superintendent and Sandy Dinger, Highway Secretary met with the board to discuss Highway Department Business. Hofland informed the board that Tom Henschel and Monte Hoglund have been hired as highway laborers at a rate of \$13.50 per hour. The Mack Trucks that the County purchased should be in toward the beginning of February. Hofland informed the board that Clark Engineering advised against replacing the outside girders with a pre-cast 26X30 on bridge 46-030-114 on 11AC suggests completely replacing the bridge. Marshall County would need to have an H & H Study done on this bridge in order to proceed as Clark Engineering suggests. The board asked Hofland to proceed with the H & H Study. Hofland also reported that Clark Engineering agreed that two modular bridges from True North Steel on top of the current girders would be a good option for bridge 46-070-126, on a township road, that collapsed in March 2016, but it is unknown how long this will last because there aren't very many used currently in South Dakota.

Hofland discussed projects on the calendar for 2017 and approximate costs: Chip seal, fog seal and patch: 9A-\$462,000; 4AC-\$252,000; 7AN the first mile off Highway 10 (golf course road)-\$42,000. Process in Place: 4AW and 9AS (cemetery mile)-\$328,000. The board asked that Hofland move forward with Bid letting all of the above projects.

Dinger presented the Agreement for Voluntary Right of Way Donation from Malm & Cole Farms, Inc. for temporary access to acreage in SE ¼ 12-125-59 for the BIG Grant Bridge Replacement of 46-060-200 BRO 8046(00)16-3 this spring. Symens moved, Luttrell seconded to authorize the chair to sign the agreement as presented. All members voted aye.

Dinger reported that the SDDOT called and requested that revisions be made to the BIG PE grant application. DOT is finding this is happening often due to the personnel filling out the paperwork not being at the meetings where this is discussed, so the paperwork is not filled out as needed. They are hoping to have LTAP conduct a meeting in the future to train personnel on the procedures needed to complete the paperwork correctly.

Symens moved, Knebel seconded to make the following change to the Highway Department sub-policy:

OVERWEIGHT FINES:

~~The County will pay the first \$1,000 towards any overweight fines and anything over and above the \$1,000 is the responsibility of the employee. County vehicles under the same spring weight restrictions as all other vehicles using posted County roads.~~

The County will pay the first \$1,000 towards any overweight fines and anything over and above the \$1,000 payment responsibility will be up to the Highway Superintendent who pays the fine, the County or the Employee fined. County vehicles are under the same spring weight restrictions as all other vehicles using posted County roads.

All members voted aye.

FUEL QUOTES:

Sandy Dinger received the following quotes for #1 diesel for the Eden, Langford and Veblen shops on January 10: Eden Oil-Eden \$2.25, Veblen 2.30, Langford 2.25; DaMar Elevator-Eden \$2.32, Veblen 2.35, Langford 2.26; Holland's Oil-All locations 2.31. Diesel fuel was delivered to the Eden, Langford and Veblen Shops by Eden Oil.

Sandy Dinger received the following quotes for unleaded gasoline for the Britton Shop on January 5: Eden Oil 2.25; DaMar Elevator 2.30. No other quotes were available at the time delivery was needed. Gasoline was delivered to the Britton Shop by Eden Oil.

TRAVEL:

Symens moved, Knebel seconded to authorize the following travel expenses: Dustin Hofland to Deadwood for Short Course March 28-30 and to Pierre for an Asphalt Course April 5-6. All members voted aye.

SHERIFF:

Dale Elsen met with the board to discuss Sheriff Department business. The Sheriff's department is in need of new bulletproof vests, body cameras and better cameras in the patrol cars. They are able to purchase one camera with Highway Safety funds, but need about 5 more. Bulletproof vests are made specifically for the individual wearing them and cannot be transferred from person to person.

EXECUTIVE SESSION:

Symens moved, Knebel seconded to enter in to executive session to discuss personnel issues at 10:18 am. Dales Elsen was present. All members voted aye. Chairman Medhaug called the board out of executive session at 10:30 am.

WELFARE:

Linda Haaland, Welfare Director met with the board to discuss updating the welfare manual. Haaland gave each Commissioner a manual to go over and discuss at the February 21 meeting. Haaland also discussed a Welfare bill that had been paid on a Minnesota resident. She will talk with Avera to see if they will bill the individual's insurance.

EXECUTIVE SESSION:

Symens moved, Knebel seconded to enter in to executive session to discuss consult with legal counsel per SDCL 1-25-2(3) at 10:48 am. States Attorney Dana Frohling was present. The chairman called the board out of executive session at 11:02 am.

FUTURE MEETINGS:

The board set the following dates for future Commission meetings: March 14 & 28; April 11 & 25.

EXECUTIVE SESSION:

Symens moved, Luttrell seconded to enter into executive session at 11:27 am to discuss personnel issues. State's Attorney Dana Frohling was present. The Chairman called the board out of executive session at 11:34.

AUDITOR'S REPORT:

John Burger, Newark Township met with the board to ask about the State Auditor's findings that he had read in the newspaper. The board and Auditor Biel explained that all errors have been corrected. Marshall County is audited every two years by the Department of Legislative Audit in accordance with SDCL 4-11-4.

ADJOURN:

Medhaug moved, Symens seconded to adjourn. All members present voted aye.

ATTEST:

Doug Medhaug, Chairman

Megan Biel, Auditor

Published once at the total approximate cost of_____.