

**Unapproved  
MARSHALL COUNTY COMMISSION MEETING  
Britton, South Dakota**

The Board of County Commissioners met in regular session at 9:00 a.m. on June 16, 2020 at the Marshall County Courthouse. Members present were Medhaug, Knebel, Schuller, and Luttrell. Commissioner Jones met via Zoom. Commissioner Medhaug presided. The meeting was open to the public and was offered via Zoom on computer and conference call. Sandy Dinger and Deb Skonberg were present for a majority of the public portion of the meeting via Zoom.

**AGENDA:**

Knebel moved, Schuller seconded to approve the agenda for June 16, 2020. All members voted aye.

**MINUTES:**

Schuller moved, Knebel seconded to approve the minutes for June 4, 2020 and June 9, 2020 with the following addition to the June 4 minutes:

***ELECTION PAY:***

*Luttrell moved, Knebel seconded to pay Election Workers \$13.00/hour for the Primary Election.*

*All members voted aye.*

All members voted aye.

**CLAIMS:**

Luttrell moved, Jones seconded to approve and pay the following claims. All members voted aye. PAYROLL by department: June 11, 2020: Commissioners 1403.90; Auditor 4053.90; Treasurer 3758.14; States Attorney 1459.68; Courthouse 1496.97; Director 4573.34; Register 2428.94; VSO 670.02 Community Building 927.85; Sheriff 32469.18; Jail 8481.59; Coroner 200.00; Welfare 467.61; Ambulance 9186.84; Extension 6284.24; Weed 963.54; Zoning 1457.36; Highway 14752.43; Emergency Management 567.33;

EMPLOYER FICA & MEDICARE: First Savings Bank 7376.69

EMPLOYER SOUTH DAKOTA RETIREMENT SYSTEM: 4891.51

A & B BUSINESS INC SOLUTIO	703.91
AMERIPRIDE SERVICES INC	12.10
BAUS OIL CO	171.00
BEVERLY DABERKOW	208.00
BRITTON JOURNAL	1,423.46
CARMEN TISHER	211.90
CAROL MICHLITSCH	248.30
CDJ ELECTRIC PLUMBING	104.07
CENEX	19.00
CENEX FLEETCARD	293.77
CENTURY LINK	332.79
CHERYL IMPECOVEN	208.00
CLIFF'S ONE STOP	185.90
COLE PAPERS INC	86.80
COMMUNITY TRANSIT INC	1,500.00

CREDIT COLLECTIONS BUREAU	28.65
DAKOTA AG SERVICE	5,087.25
DAVE DABERKOW	176.80
DAVID HUNTER	94.30
DELL PETERS	214.50
EDEN OIL	2,008.44
EXPETEC TECHNOLOGY SERVICE	269.00
FULL CIRCLE AG	71.26
GALE AADLAND	270.10
GUY, JUDITH	241.35
HOLLAND BROS OIL COMPANY	449.04
HOLLAND NAPA AUTO PARTS	282.61
INTERSTATE BATTERY	100.90
JANE PETERSON	214.50
JASPERS, MARYSUSAN	219.33
JILL LEHMANN	263.20
JOHN DEERE FINANCIAL	16,537.41
KENS FOOD FAIR	34.78
KIM BUHL	238.70
KRAUSE BROS CONSTRUCTION	799.79
LANGFORD BUGLE	907.62
LARISSA HEITMANN	48.84
LILLIAN ANDERSON	258.60
LINDA HAALAND	215.13
MARCIA REINTS	197.88
MARLENE J HARDINA	208.00
MARSHALL CO MEDICAL	99.45
MARY HASTINGS	249.40
MEYER HARDWARE HANK	209.69
MICROFILM IMAGING SYSTEMS	40.00
MINN KOTA COMMUNICATIONS I	372.50
NEUBERGER, CHERYL	224.90
NICOLE INGVALSON	45.50
OTTER TAIL POWER COMPANY	115.79
PAMELA OELKERS	24.80
PATRICIA ROTHE	201.50
PITNEY BOWES	453.00
PITNEY BOWES GLOBAL	185.85
QUARVE DRUG	236.61
QUILL CORPORATION	327.46
REIN CONSTRUCTION INC	16,511.00

ROSEMARY HEITMANN	220.30
RYAN BIEL	63.90
SANDRA BESSLER	216.10
SCHNEIDER, DARDA	224.11
SCOTT'S LUMBER	25.99
SD PUBLIC HEALTH LABORATOR	165.00
SKARE, DARLENE	208.00
SOUTHSIDE EQUIPMENT	83.10
THOMSON REUTERS	585.56
TRANSOURCE TRUCK & EQUIPME	4,626.66
TRI STATE WATER, INC.	78.70
VENTURE COMMUNICATIONS	1,911.94
VERIZON WIRELESS	240.06
WEBERS BODY SHOP	270.00

**PUBLIC COMMENT:**

Jared Holland and Mike Marquette were present for the public comment portion of the meeting. Holland made public comment about the appointment of a new sheriff and concerns about the State's Attorney's office.

**ZONING:**

Erin Collins-Miles, Zoning Director met with the board to present a drainage application for Austin McLaen.

Knebel motioned; Schuller seconded to approve an application to drain on the property described as That part of the NW1/4, Section 10, T128N, R57W of the 5th P.M., lying East of the railroad right of way. Conditions to this permit are as follows; to make the construction completion date as seen on permit application; December 1, 2020. Applicant must reapply after said date. All members voted aye.

Knebel moved, Luttrell seconded to approve building permits for the following applicants: Van Peter and Melinda Nelson, and Sam Pitzl. All members voted aye.

**GENERATOR MAINTENANCE:**

Luttrell moved, Knebel seconded to authorize the chair to sign a maintenance agreement for the Community Building generator for 1 year at a cost of \$195. All members voted aye.

**HIGHWAY:**

Dustin Hofland, Highway Superintendent met with the board and Sandy Dinger, Highway Secretary met with the board via Zoom to discuss Highway Department business. Dinger reported that the light poles over the railroad tracks North of Britton on County road 9AN will be installed this Thursday. Marshall County will be billed for 10% of the \$54,6670.79 cost to install and will be responsible for all electrical costs and maintenance.

Dinger also informed the board that the 2020 Safety Conference has been postponed to November 2021.

Hofland informed the board that the Highway Department has been working on blading roads when possible. The Chip Seal project on the Fort Road (5A) will most likely be pushed into

August and Hofland hopes to have that crew do some patching on some other roads while they are in the area.

Hofland also reported that he had looked into the extended warranty for the blades and Butler Cat is willing to pay half of the warranty cost in Marshall County decides to keep the Cat Blades.

**FUEL QUOTES:**

Sandy Digner received the following quotes for a split transport of unleaded gasoline and #2 dyed diesel for the Britton shop on June 8, 2020: Eden Oil-gasoline \$1.61, diesel \$1.31; Full Circle Ag-gasoline \$1.60, diesel \$1.305. No other quotes were available at the time delivery was needed. Gasoline and diesel were delivered to the Britton Shop by Full Circle Ag.

**DIRECTOR OF EQUALIZATION:**

Shannon lee, Director of Equalization met with the board to discuss the fee schedule charged by Marshall County offices. Knebel moved, Jones seconded to adopt the following fee schedule for Marshall County offices (except the Register of Deeds whose fees are set by SDCL.)

The Board of Commissioners of the County of Marshall, State of South Dakota, by this resolution hereby adopt, by a majority vote, the following resolution regarding the Office fee rates as follows:

RESOLVED, that the Chairman of the Marshall County Board of Commissioners and the County Auditor hereby agree to the following rates effective June 16, 2020:

**Copies**

- Letter or Legal.....\$.25/copy (Includes Tax)
- 11x17 Ledger.....\$.50/copy (Includes Tax)
- Larger than 11x17.....\$3.00/copy (Includes Tax) or the actual  
cost of reproduction, whichever is greater

**Computer Printouts** .....\$.25/copy (Includes Tax)

**GIS Map Documents**

- Letter (color).....\$2.00 (Includes Tax)
- Letter (black/white)....\$1.00 (Includes Tax)
- Legal (color).....\$3.00 (Includes Tax)
- Legal (black/white).....\$1.00 (Includes Tax)

Other /Special Map.....to be determined by map size and project

**Fax Charge**.....\$2 up to 4 pages; \$4 for 5 pages or more  
(plus normal copy rates)(Plus Tax)

**Email**

- Parcel assessment record (PDF).....N/C (generated from computer program)
- Property record card file (PDF).....\$5.00 (searched, scanned & emailed)  
(Includes Tax)

**Electronic Parcel Assessment Data - Countywide** .....\$25.00 (PDF format only) (Plus Tax)

\* PDF file to be sent via email to requester. If requester prefers mailing option, they must send a stamped envelope and disk to Director of Equalization office.

**Other Special Formats/Requests of Assessment Data**.....Cost of  
Reproduction

\*To be determined on a case by case basis by Marshall County after detailed request received.

All members voted aye.

**EXECUTIVE SESSION:**

Knebel moved, Jones seconded to enter into executive session to discuss personnel issues at 10:25 am. All members voted aye. The chairman called the board out of executive session at 10:55 am. No action was taken.

**SHERIFF APPOINTMENT:**

Damian Bahr, part-time Sheriff’s Deputy met with the board. Knebel moved, Luttrell seconded to appoint Bahr as Sheriff to fulfill the current term ending January 2, 2023; Effective July 1, 2020 at a rate of \$60,000/year with a six-month review and possible raise of \$2,500/year. All members voted aye. Bahr accepted the appointment and will be sworn in and take his oath on June 30, 2020.

**JAIL IMPROVEMENTS:**

Brian Bard, Damian Bahr and Mike Marquette met with the board to discuss jail improvements to make the jail safer for prisoners and county employees. Medhaug moved, Knebel seconded to authorize the Sheriff’s Department to spend \$11,595 on various improvements including purchasing a restraint chair and safety helmets, replacing the old toilet and sink in one cell with a stainless steel toilet and sink unit, purchasing a painted steel bench to secure prisoners, as well as other jail cell improvements. All members voted aye.

**EXECUTIVE SESSION:**

Luttrell moved, Schuller seconded to enter into executive session to discuss personnel issues at 11:20 am. All members voted aye. The Chairman called the board out of executive session at 11:48 am. No action was taken.

**ADJOURN:**

Knebel moved, Schuller seconded to adjourn. All members voted aye.

**ATTEST:**

\_\_\_\_\_  
Doug Medhaug, Chairman

\_\_\_\_\_  
Megan Biel, Auditor

Published once at the total approximate cost of\_\_\_\_\_.