

**Unapproved  
MARSHALL COUNTY COMMISSION MEETING  
Britton, South Dakota**

The Board of County Commissioners met in regular session at 9:00 a.m. on May 19, 2020 at the Marshall County Courthouse. Members present were Knebel, Schuller, Luttrell, and Jones. Commissioner Medhaug was present via zoom. Commissioner Schuller presided. The meeting was open to the public and was offered via Zoom on computer and conference call. Lori Amerman, and Sandy Dinger were present for a majority of the meeting via Zoom.

**AGENDA:**

Knebel moved, Jones seconded to approve the agenda for May 19, 2020. All members voted aye.

**MINUTES:**

Schuller moved, Luttrell seconded to approve the minutes for May 5, 2020. All members voted aye.

**CLAIMS:**

Jones moved, Luttrell seconded to approve and pay the following claims. All members voted aye. PAYROLL by department: May 14, 2020: Commissioners 1403.90; Auditor 3158.14; Treasurer 4003.78; States Attorney 1459.68; Courthouse 1635.84; Director 4573.35; Register 3065.34; VSO 670.02 Community Building 603.10; Sheriff 30042.43; Jail 8947.18; Coroner 200.00; Welfare 467.61; Ambulance 8485.10; Extension 1415.20; Weed 419.76; Zoning 1457.36; Highway 17390.45; E911 5158.73; Emergency Management 567.33; EMPLOYER FICA & MEDICARE: First Savings Bank 6950.86  
EMPLOYER SOUTH DAKOTA RETIREMENT SYSTEM: 4886.54

3-D SPECIALTIES INC	718.86
AGTEGRA COOPERATIVE	3,564.58
AMERIPRIDE SERVICES INC	12.10
AVERA ST LUKES	100.20
BRITTON CITY WATER DEPT	85.30
BRITTON JOURNAL	676.53
BUHLS VALET DRYCLEANERS	26.00
BUTLER MACHINERY CO	1,060.00
CENEX	18.08
CENTURY LINK	332.79
COLE PAPERS INC	168.72
COUNTY WIDE DIRECTORY, LLC	37.00
CREDIT COLLECTIONS BUREAU	99.08
CUPS.	80.00
DAMAR FARMERS ELEVATOR	277.75
DIZZY BLONDZ	30.00
DOODY LAW OFFICE LLC	223.50
EDEN LUMBER COMPANY	11.48

EDEN OIL	1,030.56
EXPETEC TECHNOLOGY SERVICE	269.00
FARM HOME PUBLISHERS	1,255.00
FIRST NATIONAL BANK	46.59
FULL CIRCLE AG	10.00
GROTON FORD LLC	233.04
HH DESIGN	38.00
HOLLAND BROS OIL COMPANY	173.14
HOLLAND NAPA AUTO PARTS	127.88
KENS FOOD FAIR	175.04
KRAUSE BROS CONSTRUCTION	1,154.01
L & R KREEMEE	10.00
LANGFORD BUGLE	646.53
LANGFORD LUMBER CO	39.16
LEHR SANITATION SERVICE LL	250.00
LYLE SIGNS INC	1,599.00
MARCO INC	113.81
MARSHALL CO MEDICAL	114.26
MARSHALL COUNTY HEALTHCARE	29.18
MCLEODS PRINTING	541.14
MEYER HARDWARE HANK	260.61
MICHELLE GAIKOWSKI	26.60
MINN KOTA COMMUNICATIONS I	24.75
MITCHELL VILHAUER	6,356.28
NEIBER, DAN	17.97
OTTER TAIL POWER COMPANY	128.73
QUARVE DRUG	20.38
QUILL CORPORATION	292.38
SCOTT'S LUMBER	633.92
SD PUBLIC HEALTH LABORATOR	310.00
SOUTHSIDE EQUIPMENT	55.00
SUNTRUST	35,666.36
THOMSON REUTERS	585.56
TRANSOURCE TRUCK & EQUIPME	84.44
VENTURE COMMUNICATIONS	3,535.45
VERIZON WIRELESS	240.06
WERNER AUTOMOTIVE	1,306.78

**ZONING:**

Erin Collins-Miles, Drainage Administrator, met with the board to present two drainage applications. Renald Tank was present via Zoom to request a drainage permit. The board

discussed an adjoining landowner's questions on the drainage and asked that Tank work with the landowner to find a resolution.

Knebel motioned; Luttrell seconded to postpone an application to drain on the property described as the E1/2 of Section 8, T126N, R57W. The application will be heard at the next scheduled County Commissioner hearing on June 4, 2020. All members voted aye.

Kirk Rabenberg met with the board via Zoom to discuss a drainage permit for Leroy Freeman. Knebel motioned; Jones seconded to approve an application to drain on the property described as the SE1/4 of Section 28, T127N, R57W. Conditions to this permit are as follows; to make the construction completion date as seen on permit application; December 1, 2025. Applicant must reapply after said date. All members voted aye.

### **HIGHWAY:**

Dustin Hofland, Highway Superintendent met with the board and Sandy Dinger, Highway Secretary met via Zoom, to discuss Highway Department business. Hofland reported that they have been working on roads when they are able. Hofland discussed road restrictions with the board. Road restrictions will be removed next week, but can be put back on if necessary. Dinger presented the Joint Work Agreement between Day, Marshall and Roberts Counties for 2020. Knebel moved, Jones seconded to authorize the vice-chair to sign this agreement. All members voted aye.

Dinger also presented the SD DOT Bridge Improvement Grant Agreement for Rehabilitation/Replacement-Local Authority (BIG Grant No: BRO 8046(00)20-1 PCN 07TY) for Bridge 46-141-000 10 miles North and 3.1 miles East of Britton. Jones moved, Luttrell seconded to authorize the Vice-Chair to sign the Agreement. All members voted aye.

Luttrell moved, Knebel seconded to approve a permit for East River Electric Power Cooperative to bore an underground fiber optic line by the Britton substation on County Road 6G and the Hillhead Substation on County road 6A. The Highway Superintendent will check the area out for approval. All members voted aye.

Dinger presented the April Highway budget distribution report.

### **ADMISSION OF SERVICE:**

Medhaug moved, Jones seconded to authorize the Vice-Chair to sign an admission of service of foreclosure procedures on a property that Marshall County has taxing interest in. All members voted aye.

### **ALCOHOLIC BEVERAGE LICENSE:**

Knebel moved, Jones seconded to approve a Malt Beverage and SD Farm Wine license renewal for Chinatown. All members voted aye.

### **DEPARTMENT OF HEALTH:**

Luttrell moved Jones seconded to authorize the Vice-Chair to sign the Subrecipient agreement with the Department of Health for the WIC program. All members voted aye.

### **WEED CHEMICAL BIDS:**

The following bids were opened and publicly read for an annual supply of weed chemicals: Muskrat Farm Supply: Tordon 22K \$52.20/gal, Aqua-Star (Rodeo) \$24.75/gal, Generic Round Up \$12.80/gal, NI Surfactant \$15.15/gal, 2,4-D LV6 \$17.70/gal; Dakota Ag Service: 2-4D

Amine \$13.50/gal, Trooper 22K \$55.00/gal, NI Surfactant \$21.00/gal. Luttrell moved, Jones seconded to accept the weed chemical bids from Muskrat Farm Supply and Dakota Ag Service at the discretion of the Weed Supervisor taking into consideration location, storage and availability. All members voted aye.

**EXTENSION:**

Karen Mikkelson, Extension Secretary met with the board to submit her resignation due to retirement effective June 5.

**THANK YOU:**

The Marshall County Commissioners would like to thank Karen Mikkelson for her 35 years of service and dedication to Marshall County. Your work in public service and commitment to helping others goes above and beyond. Thank you and Best Wishes.

**4H:**

Jennifer Ringkob, 4H Advisor met with the board to give an update on Extension/4H business. Ringkob stated that 4H activities are still planned for the summer with some modifications to accommodate social distancing due to Covid-19. 4H employees will be allowed to go back to work after May 31, however there are still restrictions on 4H gatherings.

**GROW SD:**

Mark Nelson, GROW, SD met with the board via zoom to give an update on Grow, SD's activities in Marshall County in 2019. GROW SD invested over \$3.7 million dollars in Marshall County in 2019 and served 241 people.

**COURTHOUSE CLOSURE:**

The board discussed the current Covid-19 situation. Jones moved, Knebel seconded to extend the resolution passed on May 5, 2020. This resolution will be reviewed at the June 4, 2020 Commissioner meeting. All members voted aye.

**PAY RAISE:**

Per a 2-year review, Jones moved, Luttrell seconded to authorize a pay raise for Savannah Person, Deputy Register of Deeds from 16.53/hour to \$17.69/hour effective June 7, 2020. All members voted aye.

**NEW HIRE:**

Dallas Ford has been hired as a part-time Dispatcher/Jailer at a rate of \$15.00/hour. Effective April 11, 2020.

**EXECUTIVE SESSION:**

Luttrell moved, Jones seconded to enter into executive session at 11:14 am to discuss personnel matters. All members voted aye. The Vice Chairman called the board out of executive session at 11:21 am. No action was taken.

**ADJOURN:**

Jones moved, Luttrell seconded to adjourn. All members voted aye.

**ATTEST:**

\_\_\_\_\_  
Doug Medhaug, Chairman

\_\_\_\_\_  
Megan Biel, Auditor

Published once at the total approximate cost of\_\_\_\_\_.