

Unapproved
MARSHALL COUNTY COMMISSION MEETING
Britton, South Dakota

The Board of County Commissioners met in regular session at 9:00 p.m. on January 21, 2020 at the Marshall County Courthouse. Members present were Jones, Knebel, Luttrell, Schuller and Medhaug. Chairman Medhaug presided.

AGENDA:

Knebel moved, Jones seconded to approve the agenda for January 21, 2020. All members voted aye.

MINUTES:

Schuller moved, Luttrell seconded to approve the minutes for January 7, 2020 with the following corrections: RADIO DISPATCHERS/JAILERS: Debra Skonberg \$18.42, Arlie Siers \$18.42. Christopher Cease ~~\$15.87~~ \$16.39. Logan Roehr \$16.35, Shari Schock \$15.87, Karole Chapin \$15.36; \$200.00 clothing allowance for each dispatcher/jailer. DEPUTY SHERIFF: Aaron Lee \$21.73. Brian Bard \$21.73, Wayne Kleinsasser \$20.38. Scott Stiegelmeier \$21.23. Mike Marquette \$21.73, David Hunter \$21.28, Damian Bahr ~~\$20.78~~ \$21.28; CLERICAL: Pam Oelkers, Deputy Treasurer; Lori Greenmyer, Deputy Director of Equalization; Karen Mikkelson, Administrative Assistant, Marshall County Extension Office; Amanda Streier, Deputy Director of Equalization 17.69; Linda Haaland, Secretary to County Nurse/WIC ~~17.69~~ \$17.18; All members voted aye.

CLAIMS:

Jones moved, Knebel seconded to approve and pay the following claims. All members present voted aye. PAYROLL by department: January 9, 2020: Commissioners 1403.90; Auditor 3342.88; Treasurer 3558.46; States Attorney 1459.68; Courthouse 1635.52; Director 4493.75; Register 2920.70; VSO 601.30; Community Building 560.93; Welfare 357.60; Nurse 343.60; Extension 1415.20; Zoning 1457.36; Highway 15101.30; Emergency Management 527.34;

EMPLOYER FICA & MEDICARE: First Savings Bank 8641.03

EMPLOYER SOUTH DAKOTA RETIREMENT SYSTEM: 4114.76

A & B BUSINESS INC SOLUTIO	257.24
AGTEGRA COOPERATIVE	2,573.98
AMERIPRIDE SERVICES INC	53.02
AVERA OCCUPATIONAL MEDICIN	84.55
AW DIESEL SERVICE INC	2,216.10
BIEL, MEGAN	60.71
BOBCAT OF GWINNER	72.80
BOUND TREE MEDICAL LLC	348.98
BRITTON CITY WATER DEPT	22.35
BRITTON JOURNAL	542.21
BUTLER MACHINERY CO	3,331.33
CDW GOVERNMENT	773.92
CERTIFIED LANGUAGES INTERN	67.65

CREDIT COLLECTIONS BUREAU	7.53
DAMAR FARMERS ELEVATOR	50.00
DMC WEAR PARTS LLC	6,822.64
EXPETEC TECHNOLOGY SERVICE	108.00
FIRST DISTRICT ASSOCIATION	3,500.00
FIRST NATIONAL BANK	29.02
GRAHAM TIRE CO INC	3,010.30
HELPLINE CENTER, INC.	1,121.50
HOLLAND BROS OIL COMPANY	1,100.16
HOLLAND NAPA AUTO PARTS	576.17
JENNIFER RINGKOB	20.86
JOHN DEERE FINANCIAL	3,539.46
KEN'S ALIGNMENT AUTO SVC C	156.88
KENS FOOD FAIR	51.58
LAKE REGION ELECTRIC	415.22
LANGFORD BUGLE	505.96
LEHR SANITATION SERVICE LL	250.00
LOGAN SMITH	450.00
MARC	212.49
MARCO INC	133.81
MARCO TECHNOLOGIES LLC	18.71
MAXWELL ELECTRIC LLC	193.87
MEYER HARDWARE HANK	255.39
MICROFILM IMAGING SYSTEMS	40.00
MINN KOTA COMMUNICATIONS I	2,882.20
OTTER TAIL POWER COMPANY	226.42
PRAIRIE LAKES HEALTHCARE	991.78
QUARVE DRUG	12.79
QUILL CORPORATION	236.95
RICHARD BENDA	51.24
SAFETY SERVICE	118.50
SANFORD HEALTH	2,920.50
SD PUBLIC HEALTH LABORATOR	40.00
SOUTHSIDE EQUIPMENT	63.35
THOMSON REUTERS	487.97
TRANSOURCE TRUCK & EQUIPME	1,007.25
VENTURE COMMUNICATIONS	1,431.18
VERIZON WIRELESS	240.06
WEBERS BODY SHOP	433.00
WERNER AUTOMOTIVE	99.91

PUBLIC COMMENT:

No one was present to make public comment.

HAZARDOUS MITIGATION PLAN UPDATE:

Erin Collins-Miles, Zoning Director and Todd Landmark, Emergency Manager met with the board to give an update of Marshall County's Hazardous Mitigation Plan. Present for the meeting were: Megan Biel (Auditor), Doug Medhaug, LeRon Knebel, Kevin Jones, Lynda Luttrell and Matt Schuller (Commissioners); and Sandy Dinger (Hwy Dept) along with presenters Erin Collins-Miles (Zoning) and Todd Landmark (EM). Collins-Miles gave the following update: members from Langford, Britton, and Marshall County attended a mitigation planning meeting at the Britton Events Center on January 9 and 16, 2020. Staff from NECOG led the meeting. The purpose of the mitigation planning meetings is to collect input and information for the County's Mitigation plan. Having an updated Hazard Mitigation Plan is a requirement by FEMA for any jurisdiction (city, county, State, tribe) that desires to remain eligible for Hazard Mitigation Grant Program (HMGP) funding. HMGP funding is a grant program that covers 75% of the costs to complete mitigation projects. HMGP funding can be used for construction of projects that mitigate (reduce or eliminate) the threat of natural hazards or prevent loss of life, loss of property, or loss of infrastructure. Examples of eligible HMGP activities include: powerline burial, construction of storm shelters, construction of or improvements to storm sewers, acquisition or relocation of homes or businesses located in floodprone areas, creation of defensible space, and installation of backup generators to run critical facilities in the event of power loss. There are many other types of projects that are eligible for consideration in this program. Through the mitigation process, projects are identified for each participating jurisdiction. After the projects are identified, they are prioritized, and included in the mitigation strategy section of the plan. NECOG requested that participating jurisdictions (city and county officials) as well as members of the public provide information and/or comments about possible mitigation projects to be included in the plan. Written comments can be emailed to alison@necog.org or mailed to NECOG at 416 Production Street N., Suite #1, Aberdeen SD 57401.

Collins-Miles presented a draft of a new drainage permit application to the board that she and the State's Attorney are working on.

HIGHWAY:

Dustin Hofland, Highway Superintendent and Sandy Dinger, Highway Secretary met with the board to discuss Highway department business. Jones moved, Schuller seconded to authorize Hofland to lease a 6175R John Deere tractor for \$33,249.03/year for 5 years. This will be paid out of the equipment budget this year and budgeted in the debt service budget line in the future. All members voted aye.

The board discussed fuel tanks at the Langford and Veblen shops. The current tanks need to be refilled almost weekly because they do not hold much fuel. Hofland will look into larger tanks to see if there are any that will fit in the current locations.

FUEL QUOTES:

Sandy Dinger received the following quotes for a split load of #1 diesel and gasoline for the Britton Shop on January 15, 2020: Eden Oil 2.08 diesel, 2.28 gasoline; Full Circle Ag

2.082 diesel, 2.30 gasoline; Holland Bros. 2.10 diesel, 2.35 gasoline. A split transport of gasoline and diesel was delivered to the Britton Shop from Eden Oil.

EXECUTIVE SESSION:

Luttrell moved, Schuller seconded to enter into executive session at 9:55 am to discuss personnel issues. The chairman called the board out of executive session at 10:30 am. No action was taken.

E911:

Deb Skonberg, E911 Coordinator met with the board to give an update on hiring dispatchers. Skonberg would like to hire 2 part-time dispatchers and has received a few applications that she is considering.

REGISTER OF DEEDS:

Kalissa Stelzer, Register of Deeds met with the board to request permission to hire Diane Lentsch, former Deputy Register of Deeds on a part-time, as needed basis while Stelzer is on maternity leave. Luttrell moved, Schuller seconded to hire Diane Lentsch as deputy Register of Deeds on a part time, as needed basis at a rate of \$15.95/hour effective January 22. All members voted aye.

SURPLUS:

Schuller moved, Knebel seconded to declare surplus the following items previously used in the Register of Deeds office at no value and to dispose of them: 1 Grand Slam (ANTEC) Computer and 1 Office Max Shred Care Shredder. All members voted aye.

ABATEMENT:

Luttrell moved, Jones seconded to approve an abatement of \$300.88 for the 2019 payable 2020 tax year for an individual who qualified for the elderly tax freeze. All members voted aye.

COURTHOUSE:

Dean Marske, HKG Architects presented a new courthouse plan with many items scaled down to help cut costs. This plan would cost approximately \$8,624,392. The board gave Marske feedback on a few more items they would like to see changed. Marske will make these changes and meet with individual departments within the courthouse for feedback and present a plan at the next meeting.

EASEMENT:

Schuller moved, Luttrell seconded to authorize the chair to sign an easement granting Otter Tail Power Company access to install electricity crossing the gravel South of the Community Building in order to provide power to the property to the West. All members voted aye.

ADJOURN:

Knebel moved, Schuller seconded to adjourn. All members voted aye.

ATTEST:

Doug Medhaug, Chairman

Megan Biel, Auditor

Published once at the total approximate cost of_____.