

**Unapproved**  
**MARSHALL COUNTY COMMISSION MEETING**  
**Britton, South Dakota**

The Board of County Commissioners met in regular session at 9:00 p.m. on August 6, 2019 at the Marshall County Courthouse. Members present were Medhaug, Schuller, Luttrell, Jones, and Knebel.

**AGENDA:**

Knebel moved, Jones seconded to approve the agenda for August 6, 2019. All members voted aye.

**MINUTES:**

Luttrell moved, Schuller seconded to approve the minutes for July 23, 2019. All members voted aye.

**CLAIMS:**

Schuller moved, Jones seconded to approve and pay the following claims. All members voted aye. PAYROLL by department: July 24, 2019: Commissioners 1415.70; Auditor 3121.33; Treasurer 3451.45; States Attorney 1425.47; Courthouse 1563.93; Director 4466.89; Register 2896.46; VSO 662.81 Community Building 691.74; Welfare 607.92; Nurse 570.52; Extension 1382.40; Weed 1076.98; Zoning 1389.70; Highway 13558.03; Emergency Management 514.98;

EMPLOYER FICA & MEDICARE: First Savings Bank 8510.59

EMPLOYER SOUTH DAKOTA RETIREMENT SYSTEM: 3793.14

A & B BUSINESS INC SOLUTIO	118.75
AMERIPRIDE SERVICES INC	64.59
AREA IV SENIOR NUTRITION	354.00
BAUS OIL CO	105.60
BEHNKE, LAUREL	8.82
BRITTON CITY WATER DEPT	256.39
BRITTON INSURANCE CO	230.00
BUHLS VALET DRYCLEANERS	48.20
CARLSON CRUSHING & EXCAVAT	26,937.88
CDJ ELECTRIC PLUMBING	105.61
CENEX	294.21
CENEX FLEETCARD	437.25
CHIEF LAW ENFORCEMENT SUPP	125.17
CLIFF'S ONE STOP	726.10
COLE PAPERS INC	194.78
DEB SKONBERG	119.76
DEB SUNDEM	134.40
DOUG MEDHAUG	186.16
ESLINGER, HEIDI	102.20
FROHLING LAW OFFICE	3,680.67
FULL CIRCLE AG	9.39

FURMAN, CAROLINE	31.74
GAIL OBRIEN	53.20
GLOBAL EQUIPMENT COMPANY I	216.51
GROTON FORD LLC	1,286.89
HALLEY BECKING	156.20
HOLLAND NAPA AUTO PARTS	152.91
JENNIFER RINGKOB	23.45
JUDITH GULLESON	30.00
KEVIN JONES	28.07
KRISTEN GONSOIR	2.24
LAKE REGION ELECTRIC	160.67
LANGFORD TOWN	173.17
LERON KNEBEL	120.54
LYLE SIGNS INC	342.71
LYNDA LUTTRELL	108.61
MARSHA BRAUN	30.00
MARSHALL COUNTY HEALTHCARE	101.39
MATTHEW SCHULLER	3.99
MAXWELL ELECTRIC LLC	20,311.26
MEYER HARDWARE HANK	499.05
MICHELLE GAIKOWSKI	133.00
MONTE NIPP	30.00
NOODLE SOUP OF WEINGART DE	100.21
OTTER TAIL POWER COMPANY	1,678.31
PRICE FUNERAL CHAPEL	2,000.00
QUILL CORPORATION	506.11
RC TECHNOLOGIES	309.84
SCOTT'S LUMBER	304.67
SD COUNTIES	1,768.00
SD PUBLIC HEALTH LABORATOR	160.00
SHANNON LEE	81.48
STACEY DUNSE	82.20
TRI STATE WATER, INC.	268.05
TRUENORTH STEEL	3,515.06
VENTURE COMMUNICATIONS	51.20
VERIZON WIRELESS	669.03

**PUBLIC COMMENT:**

Don Schumaker was present to ask the board to consider purchasing the Schumaker Home Furnishings building to use for office space for the offices located in the Courthouse. The board stated that they will consider this option. Scott and Patti Bates met with the board to discuss the taxes/assessment on their property. Scott Bates stated that he does not agree with the taxes on his land and did not

understand why it is not classified with tax rates like some other counties he compared to. The land being discussed was recently purchased with a WRP perpetual easement on it. Shannon Lee, Director of Equalization was present and explained that the County Board of Equalization per the direction of the DOE, reclassified and revalued this property at appeal time after receiving the consent from SD Dept. of Revenue. State law does not allow for an adjustment for an easement alone on agricultural land. It was reclassified as Non-Ag, and valued with the market approach. Bates has been in contact with the Department of Revenue and the Director of Equalization on this property. Lee explained that Bates does have the option to take his appeal to the office of hearing examiners or the circuit court in the future. Biel explained that the taxes are levied by each entity within the taxing district, so Bates would have to go to the township, school, county, and any other entity within the taxing district individually if he believes they are levying too much in taxes.

### **ZONING:**

Erin Collins-Miles, Zoning Director met with the board to discuss Zoning. Knebel moved, Jones seconded to approve a drainage permit application for Dan Bessler in Veblen Township. All members voted aye.

Luttrell moved, Schuller seconded to approve building permits for the following applicants: Roy View Golf Course, Mike Parham, Brad & Paula Heitmann, KC Jones. All members voted aye.

### **HIGHWAY:**

Dustin Hofland, Highway Superintendent and Sandy Dinger, Highway Secretary met with the board to discuss highway business. Hofland reported that they are still unable to get the 140' culverts for the washout in County 8G by Zion church. They are able to get 160' though, which will increase the grade of the slope and require an easement from Dan Bessler, but will be a safer slope anyway. These culverts cannot be cut to length because that harms the galvanization of the metal. Bessler was present and gave a verbal approval of an easement for installation and maintenance of these culverts. Dinger will prepare the easement documentation for Bessler to sign so that this project can begin as soon as the culverts are received. Jones moved, Luttrell seconded to approve the proposed easement and begin this project as soon as signatures are acquired. All members voted aye.

Hofland informed the board that the CAT blade has reached 5000 hours and there is a required maintenance that will cost about \$5,000. Bituminous Paving hopes to start work on county 6A (Hillhead road) next week. There will be at least an additional \$130,000 of asphalt needed to patch the break-ups on 6A as proposed when the work was bid for 5A and the Roy Lake road (603,436.40.) The Roy Lake road will remain as bid. The highway department employees will likely be working overtime the next few weeks as many of these projects get under way.

Jones moved, Luttrell seconded to approve an approach permit for Tim Lipetzky upon the Highway Superintendent determining if a culvert will be required on county road 1GS near Buffalo Lake. All members voted aye. Schuller moved, Knebel seconded to approve an approach permit for Crow Creek Ranch by Brandon Peters for pasture access on 8G. All members voted aye.

The board discussed the cost of an approach permit in Marshall County. Currently, approach permits are \$50, but with the increase in approaches being installed for convenience of access, the board discussed changing the fee to half the price of the culvert required at the Highway Superintendent's discretion. This fee change would be effective January 1.

The board discussed updating the Snow ordinance concerning depositing, pushing or dumping snow on County roads or right of ways and penalties for leaving bales in right of ways.

**SURPLUS BIDS:**

The following bids were opened and publicly read for the purchase of a ford pick-up previously used by the highway department: Terry Nelson \$429. No other bids were received. Knebel moved, Schuller seconded to accept the bid from Terry Nelson. All members voted aye.

**VETERAN'S SERVICE OFFICER:**

Dave Daberkow, Veteran's Service Officer met with the board to give a quarterly update. Daberkow reported that a report he received this quarter indicated that Marshall County veterans received \$2,519,000 in benefits in 2018.

**TRAVEL:**

Schuller moved, Jones seconded to authorize the following travel expenses: Megan Biel and Kalissa Stelzer to Oacoma for SDACES training August 15; Dave Daberkow to Pierre for Annual Recertification Course August 26-29; Todd Landmark to Pierre September 9-12 for SDEMA Conference. All members voted aye.

**COUNTY HEALTH NURSE:**

Linda Haaland, County Health Nurse Secretary met with the board to present the County Health Nurse's quarterly report. Haaland informed the board that during scoliosis screenings, the County Health Nurse found one young woman in Marshall County with scoliosis and was able to refer her to the appropriate medical professionals to begin treatment.

**WELFARE:**

Linda Haaland, Welfare Director met with the board to present a welfare claim. Luttrell moved, Jones seconded to approve a welfare claim to Price Funeral Chapel for \$2,000. All members voted aye.

**211:**

Linda Haaland discussed the 211 program with the board. 211 is a helpline for different resources in the County. It could provide the caller with information on healthcare, housing, social services, etc. Legislature funds a portion of the cost of having the 21 program in our area. Haaland plans to check if the United Way would be interested in helping to fund it as well. Total cost of the program is \$4,486. The State would pay half of this cost.

**BLESSED MINDS DAYCARE:**

Kari Feldhaus, Blessed Minds and Lindsay Kimber, GLAD met with the board to give an update on Blessed Minds. The daycare opened in August 2016 as a non-profit and is currently facing financial problems. They are looking for any type of grants or contributions available to keep serving the community.

**DIRECTOR OF EQUALIZATION:**

Shannon Lee asked the board to set the fee for the release of a part of the assessment file. The board asked that Lee charge \$200, the same amount as they would for a full file.

**COMMUNITY BUILDING:**

The board discussed work hours for Rhonda Elsen, custodian at the Community Building. Elsen has requested to have her status changed from part-time under 20 hours per week to part-time over 20 hours per week with pro-rated benefits. The board did not see a significant change in duties and asked that Elsen remain at her current part-time under 20 hours per week status.

**PAY RAISE:**

Per a one year review, Jones moved, Luttrell seconded to authorize a \$1.00/hour pay raise for Gina Honer, Deputy Treasurer to \$15.29/hour. All members voted aye.  
Per a one year review, Schuller moved, Luttrell seconded to authorize a \$2.00/hour pay raise for Kasi Jones, Appraiser Intern to \$12.00/hour. All members voted aye.

**FUTURE MEETINGS:**

The board set the following dates for future Commission meetings: August 6 & 20, September 3 & 17, October 1 & 22.

**BUDGET:**

The board discussed the proposed provisional budget and made no changes.

**ADJOURN:**

Knebel moved, Schuller seconded to adjourn. All members voted aye.

**ATTEST:**

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Doug Medhaug, Chairman

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Megan Biel, Auditor

Published once at the total approximate cost of\_\_\_\_\_.