

Unapproved
MARSHALL COUNTY COMMISSION MEETING
Britton, South Dakota

The Board of County Commissioners met in regular session at 9:00 p.m. on January 22, 2019 at the Marshall County Courthouse. Members present were Jones, Knebel, and Medhaug. Commissioner Luttrell arrived during the Johnson Controls portion of the meeting. Commissioner Schuller was absent.

AGENDA:

Knebel moved, Jones seconded to approve the agenda for January 22, 2019. All members present voted aye.

MINUTES:

Jones moved, Knebel seconded to approve the minutes for January 8, 2019 with the following correction: Bryan Schreur Hourly pay \$20.78. All members present voted aye.

CLAIMS:

Jones moved, Knebel seconded to approve and pay the following claims. All members present voted aye. PAYROLL by department: January 10, 2019: Commissioners 1455.70; Auditor 3014.74; Treasurer 3393.19; States Attorney 1425.47; Courthouse 658.93; Director 4375.58; Register 2654.26; VSO 520.96; Community Building 598.88; Welfare 308.50; Nurse 293.04; Extension 1302.40; Zoning 696.02; Highway 14202.66; E911 178.68; Emergency Management 499.98;

EMPLOYER FICA & MEDICARE: First Savings Bank 7817.09

EMPLOYER SOUTH DAKOTA RETIREMENT SYSTEM: 3581.40

3-D SPECIALTIES INC	801.31
AMERIPRIDE SERVICES INC	31.95
APCO INTERNATIONAL MEMBERS	92.00
ARTZ EQUIPMENT INC	128.40
BOUND TREE MEDICAL LLC	508.15
BREMMON SHOP	33.00
BRITTON CITY WATER DEPT	24.75
BRITTON JOURNAL	463.66
BUTLER MACHINERY CO	236.42
CDJ ELECTRIC PLUMBING	4.59
CENTURY LINK	330.79
CHIEF LAW ENFORCEMENT SUPP	1,874.43
COMMUNITY TRANSIT INC	1,500.00
CREDIT COLLECTIONS BUREAU	35.27
DAMAR FARMERS ELEVATOR	2,018.46
DATASPEC INC	449.00
DAVID BECK PLUMBING & SERV	433.09
DAVID N NELSON	50.00
DENIS MIKKELSON	165.00
EDEN OIL	16,236.90

EXPETEC TECHNOLOGY SERVICE	108.00
FASTENAL COMPANY	53.99
FIRST DISTRICT ASSOCIATION	3,500.00
GRAND SLAM COMPUTERS INC	975.00
HH DESIGN	87.00
HOFLAND, DUSTIN	106.90
HOLLAND BROS OIL COMPANY	548.42
HOLLAND NAPA AUTO PARTS	245.29
HUNTERS STEAKHOUSE & LOUNG	1,248.00
JOHN DEERE FINANCIAL	168.38
JOHNSON CONTROLS	519.40
JUROR FEES	550.80
KAREN MIKKELSON	33.00
KONICA MINOLTA PREMIER FIN	96.56
LAKE REGION ELECTRIC	533.09
LANGFORD BUGLE	446.01
MARSHALL CO MEDICAL	152.98
MARSHALL COUNTY HEALTHCARE	62.00
MATHESON TRI-GAS INC	63.24
MAXWELL ELECTRIC LLC	295.34
MCLEODS PRINTING	142.15
MEDICA	900.00
MEYER HARDWARE HANK	165.86
NORTH EAST SOUTH DAKOTA	5,000.00
NORTH STAR ENERGY LLC	2,884.64
OFFICE OF CHILD & FAMILY S	1,042.50
OTTER TAIL POWER COMPANY	234.25
POSTMASTER	100.00
QUARVE DRUG	205.16
QUILL CORPORATION	191.95
ROBIN TIMMERMAN	10.00
SARA ZAHN	41.80
SCHNEIDER WELDING	310.00
SIEGEL BARNETT & SCHUTZ LL	1,162.00
SOUTHSIDE EQUIPMENT	65.75
STOREY KENWORTHY/MATT PARR	115.44
THOMSON REUTERS	606.20
VENTURE COMMUNICATIONS	2,313.50
VERIZON WIRELESS	160.04
WHITNEY SLEEP DIAGNOSTICS	347.00

ZONING:

Erin Collins-Miles, Zoning Director met with the board to discuss zoning department business. Knebel moved, Jones seconded to approve the following Plat: Plat of Lots A and B of Buss Ranch Third Subdivision in the E1/2NE1/4 in Section 11, T126N, R54W of the 5th P.M., Marshall County, South Dakota. All members present voted aye. Knebel moved, Jones seconded to approve the following plats: Wilgers Lookout in Gov't Lot 8 , Section 31, T127N, R56W, of the 5th P.M., Marshall County, South Dakota. All members present voted aye. Jones moved, Knebel seconded to approve a building permit for Dana Mundt. All members present voted aye. Collins-Miles discussed a request from a concerned citizen that the board pass more restrictive ordinances on septic systems around lakes. The board advised Collins-Miles to inform the citizen that the State regulates septic systems and it would be a great cost to the county to begin regulating this because an engineer would have to be hired to oversee all septic system approvals and installations.

COMMUNITY BUILDING:

Dave Severson and Brian Maxwell, Maxwell Electric and Karen Mikkelson, Marshall County Extension Secretary met with the board regarding the furnaces in the Community Building. Severson provided a quote of \$7,430.63 to replace 3 furnaces in the building with one furnace, a quote of \$2,768.37 to replace line sets and replumb existing line sets for the new equipment, and a quote of \$5,795.93 to replace a furnace for the kitchen, food pantry and Veteran's Service office. Knebel moved, Jones seconded to accept all three quotes and to proceed with replacing the furnaces in the Community Building. All members present voted aye.

JOHNSON CONTROLS:

Randy Suttan, Johnson Controls met with the board to go over the proposed annual maintenance contract for the Courthouse HVAC system. The board will review the maintenance agreement and decide if they wish to enter into the agreement at the next meeting.

LEGISLATIVE AUDIT:

Dave Schlosser, South Dakota Department of Legislative Audit met with the board to go over the audit findings of the County's 2016-2017 Audit. Knebel moved, Luttrell seconded to accept the Audit report. All members present voted aye.

VETERAN'S SERVICE OFFICER:

Dave Daberkow, Veteran's Service Officer met with the board to present his report for July – December 2018. The Veteran's Service Office currently shows 375 veterans in Marshall County, however Daberkow continues to add to this number as paper records are computerized. New claims in Marshall County in 2018 resulted in new payments to Marshall County Veterans of approximately \$144,000.

WELFARE:

Linda Haaland, Welfare director met with the board to present a welfare claim. Jones moved, Luttrell seconded to approve a claim to Avera St. Luke's for \$3,981.30. All members present voted aye.

Haaland presented an annual report for 2018. Marshall County paid \$8,470.06 in welfare claims in 2018 and \$42,363.69 in claims due to court proceedings on previous year's claims that had not been resolved.

COUNTY HEALTH NURSE:

Linda Haaland, County Health Nurse Secretary met with the board to present the County Health Nurse quarterly report. From October-December, 222 flu shots were administered by the County Health Nurse along with 22 other immunizations.

COURTHOUSE:

Dean Marske and Scott Sikkink, HKG Architects, and Lance Witte, Lance Witte Consulting, LLC met with the board to discuss the Current Courthouse and possible plans for a new Courthouse. Kim Burger, Dale Elsen, Deb Skonberg, Brian Maxwell and Paul Symens were also present. Marske and Sikkink reported to the board that the small group that had been assembled to start looking at different options for a new Law Enforcement Center unanimously agreed at its last meeting that it is more feasible and a much better option to build an entire new courthouse than it would be to build a separate Law Enforcement Center and renovate the current Courthouse. After looking at cost comparison for the two options, the board agreed that a new courthouse on the same lot as the existing courthouse is more financially responsible. Luttrell moved, Knebel seconded to pass the following resolution:

RESOLUTION:

WHEREAS, Marshall County is in dire need of a new jail facility and cannot function much longer in its existing space,
AND WHEREAS, Marshall County Courthouse does not currently have enough room for prisoners and is not secure enough to ensure the safety of Marshall County Employees,
AND WHEREAS, Marshall County Courthouse is not currently ADA compliant and does not meet building codes.
AND WHEREAS, the Courthouse is 110 years old and has structural issues as well as drainage issues,
AND WHEREAS, all of the offices in the courthouse are in need of a larger space with more storage to work effectively and efficiently.
AND WHEREAS, prisoners are currently led through the entire courthouse to the Courtroom on the third floor, putting the employees and the public at risk.
THEREFORE BE IT RESOLVED, that the Marshall County Commissioners in conjunction with HKG Architects and Lance L. Witte Consulting, LLC will conduct public meetings to inform the public of our needs and to receive feedback on proceeding with building a new courthouse.
All members present voted aye.

E911 GIS:

Knebel moved, Jones seconded to authorize the chair to sign the annual maintenance agreement with First District for the E911 GIS/GPS data mapping software at a cost of \$3,500. All members present voted aye.

ABATEMENTS:

Knebel moved, Luttrell seconded to approve the following tax abatements on properties that were taken on tax deed: Parcel 44.63.25.3500 tax \$596.82, Parcel 03.01.01.0005 Tax \$13.18. All members present voted aye.

4H YOUTH ADVISOR:

Knebel moved, Jones seconded to authorize the chair to sign the 2019 Memorandum of Understanding with SDSU Extension for a 4H Youth Advisor. Marshall County will pay \$10,010 toward Jennifer Ringkob's salary. Ringkob will work 50% of the time in Marshall County. All members present voted aye.

CLOTHING ALLOWANCE:

Knebel moved, Luttrell seconded to increase the Sheriff and Deputy's clothing allowance to \$500/year from the previous \$200. All members present voted aye.

TRAVEL:

Medhaug moved, Luttrell seconded to authorize the following travel expenses: David Nelson to Aberdeen January 29 for Pesticide Recertification, David Nelson and Richard Benda to Huron February 19-22 for the State Weed and Pest Conference. All members present voted aye.

FUEL QUOTES:

Sandy Dinger received the following quotes for a split transport of unleaded gasoline and #1 diesel for the Britton Shop on January 8: Eden Oil gasoline 1.80, diesel 2.24; DaMar Elevator gasoline 1.95, diesel 2.30; Full Circle Ag gasoline 1.888, diesel 2.25. Gasoline and diesel were delivered to the Britton Shop by Eden Oil.

ADJOURN:

Knebel moved, Jones seconded to adjourn. All members present voted aye.

ATTEST:

Doug Medhaug, Chairman

Megan Biel, Auditor