

Unapproved
MARSHALL COUNTY COMMISSION MEETING
Britton, South Dakota

The Board of County Commissioners met in regular session at 9:00 a.m. on July 10, 2018 at the Marshall County Courthouse. Members present were Schuller, Medhaug, Luttrell, Knebel and Symens. Commissioner Medhaug presided.

AGENDA:

Schuller moved, Symens seconded to approve the agenda for July 10, 2018. All members voted aye.

MINUTES:

Schuller moved, Knebel seconded to approve the minutes for June 19, 2018. All members voted aye.

CLAIMS:

Luttrell moved, Symens seconded to approve and pay the following claims. All members voted aye. PAYROLL by department: June 28, 2018: Commissioners 1430.50; Auditor 2875.52; Treasurer 3541.90; States Attorney 1396.15; Courthouse 1788.55; Director 3770.34; Register 2632.15; VSO 627.42; Community Building 649.06; Welfare 553.15; Nurse 518.38; Extension 1276.01; Weed 1695.62; Zoning 681.86; Highway 14198.48; Emergency Management 489.70

EMPLOYER FICA & MEDICARE: First Savings Bank 8634.06

EMPLOYER SOUTH DAKOTA RETIREMENT SYSTEM: 3684.04

A & B BUSINESS INC SOLUTIO	46.69
ALL FLAGS, LLC	73.40
AMERIPRIDE SERVICES INC	81.38
AREA IV SENIOR NUTRITION	378.00
AVERA HOME MEDICAL EQUIPME	127.50
BANTZ, GOSCH & CREMER, LLC	5,875.93
BARD, BRIAN	105.16
BLACK HILLS AMMUNITION	1,058.00
BOUND TREE MEDICAL LLC	504.98
BRITTON CITY WATER DEPT	398.74
BRITTON JOURNAL	539.00
BRITTON LUMBER COMPANY	28.78
BUHLS VALET DRYCLEANERS	16.00
CARLSON CRUSHING & EXCAVAT	111,192.90
CENEX	270.91
CENEX FLEETCARD	470.80
CERTIFIED LANGUAGES INTERN	41.25
CLIFF'S ONE STOP	863.10
COMFORT INN & SUITES	113.49
DAKOTA FLUID POWER INC	94.98
DAMAR FARMERS ELEVATOR	30.00

DAVE DABERKOW	158.47
DAVIDSON PLUMBING & HEATIN	481.85
DEERE CREDIT INC.	41,311.10
DELANEY NIELSEN SANNES PC	211.50
DOUG MEDHAUG	69.76
DVL FIRE & SAFETY INC	810.00
EDEN OIL	2,667.76
ELECTION SYSTEMS & SOFTWARE	991.54
FEDEX	29.88
FIRST NATIONAL BANK	512.04
FROHLING LAW OFFICE	3,605.00
FULL CIRCLE AG	17,747.78
GROTON FORD LLC	43.65
HANNAH KILKER	72.89
HOLLAND BROS OIL COMPANY	245.42
HOLLAND NAPA AUTO PARTS	554.38
HOUSE OF GLASS INC	1,413.26
JENNIFER RINGKOB	94.75
JERDE-HJERMSTAD LLC	67,762.50
JOHN DEERE FINANCIAL	451.77
KENS FOOD FAIR	119.22
KONICA MINOLTA PREMIER FIN	96.56
KRISTEN GONSOIR	150.00
LAKE REGION ELECTRIC	322.14
LANGFORD BUGLE	279.00
LANGFORD TOWN	169.26
LEHR SANITATION SERVICE LL	380.00
LERON KNEBEL	119.90
LINCOLN CO. TREASURER	9.40
LINDA HAALAND	35.12
MARC	683.69
MARCO INC	103.90
MARCO TECHNOLOGIES LLC	27.15
MARSHALL & SWIFT/BOECKH LL	644.20
MARSHALL COUNTY HEALTHCARE	343.77
MCLEODS PRINTING	299.98
MEYER HARDWARE HANK	433.14
MICROFILM IMAGING SYSTEMS	40.00
NEWMAN TRAFFIC SIGNS	3,219.06
OAKES AMBULANCE	171.55
OTTER TAIL POWER COMPANY	1,669.73
PAUL SYMENS	42.51
QUARVE DRUG	330.93

QUILL CORPORATION	625.86
RC COMMUNICATIONS	309.84
SAFETY SERVICE	293.39
SD PUBLIC ASSURANCE ALLIAN	137.24
SDACES	60.00
SIEGEL BARNETT & SCHUTZ LL	330.01
SOUTHSIDE EQUIPMENT	17.50
SUNSET HUTTERIAN BRETHREN	125.00
TRANSOURCE TRUCK & EQUIPME	2,180.01
TRI STATE WATER, INC.	50.39
VENTURE COMMUNICATIONS	441.41
VERIZON WIRELESS	607.51
WERNER AUTOMOTIVE	237.19
ZAHN, SARAH	37.40

ZONING:

Shannon Lee, Zoning Director met with the board to discuss Zoning business. Robert Foltz is requesting a 4 foot variance to the 7 foot property line setback to build a garage on his property. Medhaug moved, Luttrell seconded to approve the variance as requested. All members voted aye.

Chad Hardy is requesting a 12 foot variance from the 50 foot high water mark setback to build two decks on his property. Knebel moved, Schuller seconded to approve the variance as requested. All members voted aye.

Luttrell moved, Symens seconded to approve the following plat: Plat of Lot 9A of Lake DuMarce Fourth Subdivision in Government Lot 5 in Section 24-T127N-R54W of the 5th P.M., Marshall County, South Dakota. All members voted aye.

Symens moved, Knebel seconded to approve the following plat: Plat of Lake DuMarce East Island Subdivision in the S1/2 of Section 24-T127N-R54W of the 5th P.M., Marshall County, South Dakota. All members voted aye.

Symens moved, Knebel seconded to approve building permits for the following applicants: Travis & Cheryl Bergeson; Marlin Rye; Ward Satterlee; Christian Vrchota; Kurt Fagerland; Dale Freeman. All members voted aye.

HIGHWAY:

Dustin Hofland, Highway Superintendent and Sandy Dinger, Highway Secretary met with the board to discuss Highway business. Hofland informed the board that the Highway Department has been working on hauling gravel on 11AS, 11G, 7AC, and 4AE, blading, and will be working on a haul road this week. The highway department mower at the Britton shop broke down. Hofland will look for a used mower to purchase to replace the broken one. Hofland will be discussing the haul road agreement with Mahrer Construction concerning 04AE. Dinger discussed the chip sealing for the Roy Lake and Sica Hollow roads. The SD Game, Fish and Parks is willing to pay 75% of the cost with Marshall County paying the other 25%. Hofland will look into whether these roads need to be chip sealed right now and will discuss this with the representative from the Game, Fish and Parks. Luttrell moved, Symens seconded to authorize the chair to sign the

financing documentation for the purchase of the new John Deere blade. All members voted aye.

EXECUTIVE SESSION:

Schuller moved, Knebel seconded to enter into executive session at 10:04 am to discuss personnel matters. All members voted aye. The chairman called the board out of executive session at 10:49 am.

BID OPENING:

The following bids were opened and publicly read for the sale of various surplus items: Douglas Medhaug Metal Cart #1 \$27.00, Metal Cart #2 \$28.00; Shannon Lee Metal Cart #1 \$40; Carmin Wade Metal Cart #1 \$101.76, Metal Cart #2 \$101.76; Kalissa Stelzer #3 Small Wooden Desk \$20. Symens moved, Knebel seconded to accept the bid for both Metal Carts from Carmin Wade. All members voted aye. Knebel moved, Symens seconded to accept the bid for the Small Wooden Desk from Kalissa Stelzer. All members voted aye.

LAW CONTRACTS:

Betty Hilleson, Cary Anderson, Kristin Hofland, Ann Nordquist, Orrie Jesz, Brian Beck, Austin Saker, Clyde Fredrickson, Dale Elsen and Dana Frohling met with the board to discuss Law Contracts with the Cities. The Veblen population was discussed as there were construction crews in Veblen building on to the Dairy when the 2010 census was done, so population numbers are skewed. Symens moved, Knebel seconded to use the 1990 census population of 321 people for Veblen and the 2010 census numbers for all other towns until the next census numbers are released. All other aspects of the contract will remain the same. All members voted aye.

EXECUTIVE SESSION:

Luttrell moved, Symens seconded to enter into executive session at 11:37 am to discuss personnel matters. All members voted aye. The chairman called the board out of executive session at 11:46 am.

RESIGNATION:

Knebel moved, Luttrell seconded to accept the resignation of Lori Greenmyer from the part-time cleaning position at the Courthouse effective July 31. All members voted aye.

COURTHOUSE:

Dean Marske, HKG Architects met with the board to discuss the courthouse renovation/law enforcement center project. Symens moved, Knebel seconded to hire HKG Architects to do Feasibility and Master Planning Study for \$26,500. 50% of this fee will be credited back to the County if Marshall County and HKG Architects moves forward with the project.

CERTIFICATION:

The board would like to congratulate Bryan Schreur on fulfilling the basic training requirements for Certification as a Law Enforcement Officer in the State of South Dakota

as established by the Law Enforcement Officers Standards and Training Commission in accordance with Chapter 23-3 of the South Dakota Compiled Laws. Per certification, Symens moved, Knebel seconded to give Schreur a \$0.50 pay raise from 19.35 to 19.85 effective June 10. All members voted aye.

TAX PAYMENTS:

Ruby Hagen, Treasurer met with the board to present a payment agreement for delinquent taxes. Symens moved, Luttrell seconded to accept payments of \$150/month from Don and Shelly Cease. All members voted aye.

HB 1195:

Ruby Hagen, Treasurer met with the board regarding HB 1195. Symens moved, Knebel seconded to keep the Marshall County Wheel tax when refunding license fees pursuant to HB 1195. All members voted aye.

RESIGNATION:

Schuller moved, Luttrell seconded to accept the resignation of Jeri Smith from the part-time Deputy Treasurer position effective August 31. All members voted aye.

RECESS:

The board recessed out of regular session at 12:25 pm for lunch and re-convened at 1:05 pm.

NEW HIRE:

Luttrell moved, Schuller seconded to hire Erin Collins-Miles as Zoning Director at a rate of \$18,200/year effective July 16. This salary is based on approximately 25 hours/week, however the board requested that time be tracked to get a better estimation of time spent in this position. All members voted aye.

TRAVEL:

Symens moved, Knebel seconded to authorize the following travel expenses: Shannon Lee and Erin Collins-Miles to Aberdeen for a FEMA training meeting July 17; Lynda Luttrell, Matt Schuller, Megan Biel, Kalissa Stelzer, Shannon Lee and Erin Collins-Miles to Aberdeen for a Lake Region District Meeting July 18; All Commissioners to Britton for an LEPC meeting July 18. All members voted aye.

ADJOURN:

Knebel moved, Luttrell seconded to adjourn. All members voted aye.

ATTEST:

Doug Medhaug, Chairman

Megan Biel, Auditor