

Marshall County

1. Position Applied For: _____

2. Social Security Number: _____

3 .Full Length Name: _____

4. Home Phone: () _____

5: Street Address: _____

City State Zip

6. Email Address: _____

7. Education

7a. Highest school grade completed: _____

7b. Do you have a high school equivalency diploma: Yes No

7c. Number of years of post high school education: 1 2 3 4

8. Name and Location of Educational Institution:

8a) _____ Degree Received _____

Major/Specialty _____ Dates Attended _____

8b) _____ Degree Received _____

Major/Specialty _____ Dates Attended _____

8c) _____ Degree Received _____

Major/Specialty _____ Dates Attended _____

9. If you plan to complete an educational program in the future, then indicate the degree or program to be completed.

9a. Completion Date: _____

10. Work Experience: Start with the most recent work experience. Describe all traditional, military, and voluntary work experience. Describe your knowledge, skills, and abilities that demonstrate your qualifications for which you are applying.

Job Title: _____

Employer Name: _____

Address: _____

Phone: () _____

Supervisor/Manager: _____

Title: _____

Final Salary: _____

Dates Worked: _____ to _____

Hours Worked per Week: _____

Job Duties: _____

Reason for Leaving: _____

Job Title: _____

Employer Name: _____

Address: _____

Phone: () _____

Supervisor/Manager: _____

Title: _____

Final Salary: _____

Dates Worked: _____ to _____

Hours Worked per Week: _____

Job Duties: _____

Reason for Leaving: _____

11. Job Skills: Use the following space to provide any additional information that you think would be helpful in our evaluation in your application. This can include specialized trainings, workshops, seminars, accreditations, special achievements or valuable skills:

12. Licenses Held (including drivers) or certifications to practice a trade or profession.

12a. Type: _____

License Number: _____

Granted by (licensing board) _____

12b. Type: _____

License Number: _____

Granted by (licensing board) _____

13. References:

List the full name, address, phone number and relationships of up to three persons that you would like to use as a reference.

13a. Full Name: _____

Address: _____

Phone Number: () _____

Relationship: _____

13b. Full Name: _____

Address: _____

Phone Number: () _____

Relationship: _____

13c. Full Name: _____

Address: _____

Phone Number: () _____

Relationship: _____

14. Miscellaneous Information:

Which shifts are you willing to accept: Day Evening Night Rotating Weekends

Which job status are you willing to accept: Full-time Part-time

Are you willing to travel: Yes No

Please indicate your geographical preferences: _____

Compliance with the Immigration Reform and Control Act requires that you are legally eligible for employment in the United States? Yes No

Please note that under the Immigration Reform and Control Act of 1986, that you may be required to fill out a certification verifying that you are eligible to be employed for employment and verifying your identity. You may also be required to provide documentation should you be employed.

Veteran Status: Are you a veteran who received an honorable discharge and has:

1. Provided more than 180 consecutive days of full time active duty in the armed forces of the United States or reserve components, including more than the National Guard? Or,
2. Have a military service disability rating fixed by the United States Veterans Affairs?

Yes No.

If yes, did you serve during the Vietnam Conflict? (2/28/61-3/7/75) Yes No

Prior Convictions:

17a: Have you ever been convicted of any violations of law, including moving traffic violations? Yes No

Describe the offense;

Statute/ Ordinance (if known)_____

Date of Charges:_____

County_____ City_____ State of Conviction_____

18. Work Start Date: When will you be available to start work? If you are available as soon as you give a two weeks notice, then no dates are necessary.

Start Date:_____

19; Job Application Certification:

I hereby certify that all entries on this job application and any attachments are true and complete. I also agree and understand that any falsification of this information may result in my forfeiture of employment.

I understand that all information on this job application is subject to verification and I consent to criminal history and background checks. I also agree that you may contact references and educational institutions listed on this application.

Job Applicant Signature _____

Dated _____