

Unapproved
MARSHALL COUNTY COMMISSION MEETING
Britton, South Dakota

The Board of County Commissioners met in regular session at 9:00 a.m. on March 27, 2018 at the Marshall County Courthouse. Members present were Luttrell, Schuller and Medhaug and Symens. Commissioner Knebel was absent. Commissioner Medhaug presided.

AGENDA:

Luttrell moved, Symens seconded to approve the agenda for March 27, 2018. All members present voted aye.

MINUTES:

Schuller moved, Luttrell seconded to approve the minutes for March 13, 2018 with the following correction to the Highway section: *While the Cat quote is lower, the John Deere quote offers a ~~\$6,000~~ \$118,100 buyback option at the end of the lease.* All members present voted aye.

CLAIMS:

Luttrell moved, Symens seconded to approve and pay the following claims. All members present voted aye. PAYROLL by department: March 22, 2018: Commissioners 1351.50; Auditor 2833.37; Treasurer 3797.10; States Attorney 1396.15; Courthouse 1831.91; Director 3988.50; Register 2664.66; VSO 566.23; Community Building 637.33; Sheriff 29081.17; Jail 8581.20; Welfare 510.60; Nurse 474.51; Ambulance 8051.88 Extension 1276.00; Weed 648.24; Zoning 361.86; Highway 13451.68; E911 5380.62; Emergency Management 539.05;

EMPLOYER FICA & MEDICARE: First Savings Bank 19256.34

EMPLOYER SOUTH DAKOTA RETIREMENT SYSTEM: 8559.08

A & B BUSINESS INC SOLUTIO	310.91
AMERIPRIDE SERVICES INC	46.29
BAUS OIL CO	230.00
BUHLS VALET DRYCLEANERS	16.00
BUTLER MACHINERY CO	1,451.18
CARI PRICE	39.41
CENTURY LINK	328.05
DELANEY NIELSEN SANNES PC	258.50
GOVERNORS INN	609.00
GROBES GROCERY & HARDWARE	30.96
HH DESIGN	7.00
HOLLAND NAPA AUTO PARTS	315.06
JENNIFER RINGKOB	17.96
KENS FOOD FAIR	40.84
KONICA MINOLTA PREMIER FIN	101.39
LINDA HAALAND	207.28
MARCO INC	108.43

MARCO TECHNOLOGIES LLC	13.45
PCC INC	2,299.33
PHIL HANNASCH	1.18
PRO-VISION INC	2,633.02
QUILL CORPORATION	589.62
RAMKOTA INN	203.98
SD ASSOCIATION ASSESSING O	175.00
TAMMY STOLLE COURT REPORTI	137.50
TITAN MACHINERY	843.86
VENTURE COMMUNICATIONS	2,370.12
WERNER AUTOMOTIVE	58.85
YANKTON COUNTY TREASURER	142.25

ZONING:

Shannon Lee, Zoning Director met with the board to discuss zoning business. Korey Freudenthal was present for a variance hearing for his request for a 2 foot variance from the 7 foot setback requirement from the property line, an 11 foot variance from the 50 high watermark setback and a 25 foot variance from the 30 foot right-of-way setback to replace a structure on Bullhead Lake. Schuller moved, Luttrell seconded to approve the variances as requested. All members present voted aye.

Schuller moved, Symens seconded to approve building permits for the following applicants: Korey Freudenthal, Robert Metz, Keith Ogren, Lucas Pearson. All members present voted aye.

ABATEMENT:

Symens moved, Luttrell seconded to abate the 2014, 2015 and 2017 taxes on parcel 43.54.27.4800. Total Tax abated: \$44.00 Reason: Mobile home was moved and has no value. All members present voted aye.

HIGHWAY:

Dustin Hofland, Highway Superintendent and Sandy Dinger, Highway Secretary met with the board to discuss Highway department business. Paul Stahl, Ray Waldner and Jacob Waldner met with the board representing Westwood Colony. They are requesting that County road 4 be asphalted from County road 9 to the Brown County line. They are a 24 family system and hope to double their operation in the next 2 years. Commissioner Symens and Commissioner Luttrell will meet with NECOG tomorrow and ask if there are any grant programs that could help with the cost of this.

Dinger reported that Lake Region Electric, Davidson Electric and Kurt Jones with the Railroad Authority have done a physical inspection of the tracks North of Britton in County road 9 and 4. They agree that because of the angle of the tracks it is difficult to view the reflective warning strips on the freight cars, especially during low visibility hours, and especially at the site between Horton and Britton. They had been looking into installing a light at that site, but now Davidson will look into the costs for red flashing lights and LREA will check into power sources for the lights. They would like to be involved in the meetings discussing this as well.

Dinger is working on the AmeriPride service agreement to determine if it would be more cost effective for the County to purchase our own supplies.

The board discussed the public meeting held in Eden on March 26. They will ask Hofland Engineering for an estimate on the cost of improving this road and will look into grants for funding. They will also check with the State's Attorney on county aid roads.

Dinger informed the board that the Army Corps of Engineers has approved the 404 permit to move forward with the bid process to replace bridge 46-030-114 on County Road 11AC (middle Amherst bridge.) Bid letting will be April 10.

Lake Region Electric Association will be sending Right-of-way easements to the Highway Department for signature to move the electrical routing for power for the department and installing new power junction boxes for powering the Highway department, Horton and the Airport.

The membership application has been sent to the Cooperative Purchasing Venture to be able to purchase off of the State of Minnesota bid for the John Deere motor grader. The updated application arrived Monday and will be sent back. The debt service yearly payment for the grader will be approximately \$41,307.13 for seven years with a purchase option of \$118,100 at the end of the lease.

TRAVEL:

Luttrell moved, Symens seconded to authorize the following travel expenses: Sandy Dinger to SDACHS Office Personnel Workshop in Pierre May 17, Shannon Lee to Webster for a District Meeting March 21, Karen Mikkelson to Aberdeen for Spring 4H training April 5. All members present voted aye.

PAY RAISE:

Luttrell moved, Schuller seconded to authorize a pay raise of \$0.50 per a 6-month review and \$1.00 per completing dispatch school for Harley Beck from \$13.46 to \$14.96. All members present voted aye.

WELFARE:

Linda Haaland met with the board to present two welfare claims. Schuller moved, Luttrell seconded to approve a claim to Avera St. Luke's for \$635.84. All members present voted aye.

Luttrell moved, Schuller seconded to approve a claim to Avera St. Luke's for \$3,682.54. All members present voted aye.

EASTER HOLIDAY:

Schuller moved, Symens seconded to close all county offices on Monday, April 2 in observance of the Easter holiday and grant employees holiday pay as laid out in employee policy for holiday pay for this day. State offices have been declared closed by the Governor as well. All members present voted aye.

PERSONNEL POLICY:

Symens moved, Schuller seconded to change the Holiday section of the personnel policy as follows:

4-12 HOLIDAYS: the following days will be observed as holidays:

- The first day of January – New Year’s Day
- The third Monday in January – Martin Luther King, Jr. Day
- The third Monday in February – President’s Day
- Good Friday – close at 12 noon
- The last Monday in May – Memorial Day
- The Fourth day in July – Independence Day
- The first Monday in September – Labor Day
- The second Monday in October – Native American’s Day
- The eleventh day in November – Veteran’s Day
- The fourth Thursday in November – Thanksgiving Day
- The Friday following Thanksgiving
- Christmas Eve Day – close at 12 noon
- The twenty-fifth day in December – Christmas Day

And any day designated by the Governor of this State as a holiday or an administrative leave day granted to State employees. ~~(this does not pertain to days off given to state employees by the Governor).~~

Highway Department employees shall take holidays as follows: Friday holidays shall be taken on Thursdays. When a holiday falls on a Thursday and a Friday, the holidays shall be taken on Wednesday and Thursday. If the highway department is required to work on a holiday due to weather, at the highway superintendent’s discretion, time worked on the holiday will be paid at regular time over and above 40 hours per week. Highway Department employees may use 2 hours of sick time to reach a 40 hours work week. This is at the Highway Superintendent’s discretion, dependent upon work necessity.

All full-time employees required to work holidays shall, in lieu thereof, receive a compensation at his normal rate of pay for an eight hour day. If the holiday falls on a Sunday the following Monday shall be observed and if the holiday falls on a Saturday the preceding Friday shall be observed.

DIRECTOR OF EQUALIZATION:

Shannon Lee, Director of Equalization met with the board to inform them that she is looking into hiring a summer intern in the DOE office. The Department of Revenue has a program that will pay 50% of the intern’s salary up to 25 hours. Lee will look into this further to see if the County could utilize this program.

MEIERHENRY BILL:

The board discussed a bill received from Meierhenry Law firm for the case regarding the Transcanada Pipeline. Marshall County did not agree to pay any costs regarding this case and will therefore not be paying this bill.

ADJOURN:

Luttrell moved, Symens seconded to adjourn. All members present voted aye.

ATTEST:

Doug Medhaug, Chairman

Megan Biel, Auditor

Published once at the total approximate cost of_____.