

**Unapproved**  
**MARSHALL COUNTY COMMISSION MEETING**  
**Britton, South Dakota**

The Board of County Commissioners met in regular session at 9:00 a.m. on September 26, 2017 at the Marshall County Courthouse. Members present were Symens, Schuller, Knebel, Medhaug and Luttrell. Commissioner Medhaug presided.

**AGENDA:**

Schuller moved, Knebel seconded to approve the agenda for September 26, 2017. All members voted aye.

**MINUTES:**

Luttrell moved, Schuller seconded to approve the minutes for September 5, 2017. All members voted aye.

**CLAIMS:**

Symens moved, Knebel seconded to approve and pay the following claims. All members voted aye. PAYROLL by department: September 7, 2017: Commissioners 1305.80; Auditor 2540.87; Treasurer 3386.85; States Attorney 1348.94; Courthouse 1733.79; Director 4038.45; Register 2701.63; VSO 600.99; Community Building 611.96; Sheriff 22892.59; Jail 7671.12; Coroner 275.00; Welfare 316.79; Nurse 291.12; Ambulance 8011.74; Extension 1232.80; Weed 634.92; Zoning 349.62; Highway 15152.62; E911 4888.72; Emergency Management 473.14;

EMPLOYER FICA & MEDICARE: First Savings Bank 18957.55

EMPLOYER SOUTH DAKOTA RETIREMENT SYSTEM: 7489.62

PAYROLL by department: September 21, 2017: Commissioners 1305.80; Auditor 2691.37; Treasurer 3386.85; States Attorney 1348.94; Courthouse 1769.65; Director 4038.46; Register 2767.13; VSO 600.99; Community Building 611.96; Welfare 461.15; Nurse 427.46; Extension 1232.81; Weed 858.00; Zoning 349.62; Highway 14366.81; Emergency Management 522.49;

EMPLOYER FICA & MEDICARE: First Savings Bank 8857.36

EMPLOYER SOUTH DAKOTA RETIREMENT SYSTEM: 3656.48

A & B BUSINESS INC SOLUTIO	999.96
ALL FLAGS, LLC	44.89
AMERIPRIDE SERVICES INC	40.25
APPEARANCE FEES	1,347.72
AREA IV SENIOR NUTRITION	672.00
BARD, BRIAN	120.18
BAUS REPAIR	97.95
BEST WESTERN RAMKOTA HOTEL	189.98
BIEL, MEGAN	389.02
BREMMON SHOP	107.66
BRITTON CITY WATER DEPT	401.72
BRITTON JOURNAL	874.24
CARI PRICE	42.60

CARLSON CRUSHING & EXCAVAT	28,903.84
CARQUEST AUTO PARTS	310.20
CEDAR SHORE RESORT	94.95
CENEX	164.56
CENTURY LINK	326.43
CERTIFIED LANGUAGES INTERN	28.05
CHIEF LAW ENFORCEMENT SUPP	298.47
CLIFF'S ONE STOP	1,349.45
COLE PAPERS INC	62.61
DACOTAH PAPER COMPANY	86.91
DAKOTA MAILING & SHIPPING	188.58
DEB SKONBERG	13.86
DOUG OELKERS	238.90
EDEN OIL	10,515.01
FULL CIRCLE AG	25.40
GROBES GROCERY & HARDWARE	49.49
GROTON FORD LLC	208.17
HAGEN, RUBY	394.27
HOFLAND ENGINEERING INC	11,034.12
HOLLAND BROS OIL COMPANY	1,916.58
HOLLAND NAPA AUTO PARTS	149.64
HOLLOWAY BRIDGE AND CULVER	18,062.40
JAKE'S AUTO	32.50
JENNIFER RINGKOB	294.73
JENSEN ROCK & SAND INC	44,078.09
JOHN DEERE FINANCIAL	2,677.41
KALISSA STELZER	388.18
KENS FOOD FAIR	227.40
KONICA MINOLTA PREMIER FIN	101.39
KRAUSE BROS CONSTRUCTION	365.45
LAKE REGION ELECTRIC	403.16
LANDMARK, TODD	644.57
LANGFORD BUGLE	717.99
LEHR SANITATION SERVICE	200.00
LEWIS & CLARK BHS	160.00
LINCOLN CO. TREASURER	306.20
LYLE SIGNS INC	394.79
MARC	66.98
MARCO TECHNOLOGIES LLC	35.60
MARSHALL & SWIFT/BOECKH LL	1,839.95
MARSHALL COUNTY HEALTHCARE	58.36
MATTHEW BENDER & CO., INC.	196.16
MAXWELL ELECTRIC LLC	109.59

MEYER HARDWARE HANK	325.53
MICROFILM IMAGING SYSTEMS	40.00
MIKES HEATING & COOLING CO	146.01
MINN KOTA COMMUNICATIONS I	35,000.00
MUSKRAT FARM SUPPLY INC	9,500.00
OTTER TAIL POWER COMPANY	137.90
PAMELA OELKERS	500.00
PITNEY BOWES GLOBAL	141.00
QUARVE DRUG	89.17
QUILL CORPORATION	737.62
R & D MOTORSPORTS	195.18
R & D WELDING & REPAIR SE	11,036.22
RAPKOCH, VICTOR	4,379.76
RC COMMUNICATIONS	309.84
ROBERTS COUNTY DETENTION C	86.83
SD DEPT OF MOTOR VEHICLES	15.00
SHANNON LEE	84.84
SHEEHAN MACK SALES	269.99
SOUTHSIDE EQUIPMENT	129.15
STEVEN LUST AUTOMOTIVE	2,399.00
THOMAS KLEIN	199.92
THOMSON REUTERS	338.87
TRI STATE WATER, INC.	40.55
UNIVERSITY OF NORTH DAKOTA	2,000.00
VENTURE COMMUNICATIONS	2,320.24
VERIZON WIRELESS	766.39
YANKTON COUNTY TREASURER	118.75
ZAHN, SARAH	34.00

**ZONING:**

Amanda Streier, Assistant Zoning Director met with the board to ask that the scheduled Variance hearing be tabled until more information can be obtained. Knebel moved, Symens seconded to table the variance. All members voted aye.

**BUILDING PERMITS:**

Symens moved, Knebel seconded to approve building permits for the following applicants: Ray Rice, Tim Determan, Keith Ogren, and T-Mobile. All members voted aye.

**FOOD PANTRY:**

Karen Mikkelson and Terry Price met with the board on behalf of the Marshall County Food Pantry to thank the County for allowing the Food Pantry to use the facility at the Community Building rent-free. The Food Pantry is celebrating its 20<sup>th</sup> Anniversary this year and recently received the Heart of Dakota Award.

**ELECTION EQUIPMENT:**

Symens moved, Luttrell seconded to purchase 9 ExpressVote Machines at a cost of \$3,280 each (3 will be paid for by State-held HAVA funds through the Secretary of State) and a DS450 Ballot Counting Machine at a cost of \$44,430. All members voted aye.

**HIGHWAY:**

Dustin Hofland, Highway Superintendent met with the board to discuss Highway Department business. Knebel moved, Schuller seconded to authorize the chair to sign an approach permit for Kevin Jones. All members voted aye.

Hofland reported that the highway department has been working on blading when the roads are wet and will begin mowing ditches soon.

Nick Fosness, Hospital Administrator, Clyde Fredrickson, Britton City Mayor, Victor Rapkoch Deputy State's Attorney and Lori Amerman, Ambulance Primary Advisor met with the board to discuss an Emergency Services Route in case a train is blocking the road when an ambulance is called. The board discussed making the Miller township road on the south side of the grain terminal (111<sup>th</sup> St.) and the township road on the west side of Britton (422<sup>nd</sup> Ave.) an emergency route. The township board would need to be involved in this decision and will be contacted by Fredrickson. Hofland recommended looking into a way for dispatch to know when a train starts crossing Vander Horck, with the knowledge that the average train take 10-11 minutes to fully cross. This way, they would be able to tell the Ambulance if it would be more efficient to go around or wait for the train. The board set October 10 at 9:30 am as the date for annual propane bid opening.

The annual public meeting to discuss the Highway Department Five Year Plan will be held on October 10 at 10:00 am in the Commissioner Meeting room.

**RESOLUTION:**

Luttrell moved, Symens seconded to adopt the following resolution:

WHEREAS, the Marshall County Board of Commissioners deem it necessary pursuant to SDCL 7-21-51 to authorize the accumulation of funds for a period of longer than one year for capital outlay purposed which are otherwise authorized by law, which in this case is the purchase of large equipment for the Marshall County Highway Department. NOW THEREFORE BE IT RESOLVED by a majority vote of the Marshall County Board of Commissioners that capital outlay funds be accumulated for the purpose of a large equipment purchase.

IT IS FURTHER RESOLVED that if the maximum amount to be accumulated for this purpose is to exceed \$300,000 for large equipment and that said funds to be accumulated shall be expended with (60) months from date of this resolution.

IT IS FURTHER RESOLVED that if the specific purpose for which funds are accumulated become no longer necessary, such funds shall revert to the fund from which they were originally appropriated. All members present voted aye.

**TRAVEL:**

Schuller moved, Symens seconded to approve the following travel expenses: Victor Rapkoch to Mitchell on September 19 for Criminal Investigation training; Shannon Lee

to Redfield on September 12 for an SDAAO Executive Board meeting; Dustin Hofland to Rapid City for an LTAP meeting October 17-19; Paul Symens and Lynda Luttrell to Aderdeen for a NECOG meeting September 27. All members voted aye.

**WELFARE:**

Linda Haaland Welfare Director met with the board to present a welfare claim. Schuller moved, Knebel seconded to approve a claim to Avera St. Luke’s for \$699.50. All members voted aye.

**EMERGENCY MANAGEMENT:**

Knebel moved, Symens seconded to authorize the chair to sign the Department of Public Safety Office of Emergency Management 2018 State and Local Agreement. All members voted aye.

**BID OPENING: SURPLUS PATROL CAR**

The following bid was opened and publicly read for the sale of a 2000 Ford Crown Victoria VIN 2FAFP71W6YX104948 previously used by the Sheriff’s Department: Tyler Stiegelmeier \$275. No other bids were received. Knebel moved, Luttrell seconded to accept the bid from Stiegelmeier. All members voted aye.

**ANNUAL BUDGET:**

Knebel moved, Luttrell seconded to approve the following changes to the Provisional budget. All members voted aye.

	Provisional	Annual
Director Of Equalization	189,228	192,228
E911	154,073	157,073
E911 Fund Debt Services	0	43,779
Transfers Out	668,696	702,342
General Fund Capital Outlay	40,000	48,000
Cash Balance Applied	400,041	437,137
Other Financing Sources-E911	73,076	106,772

Knebel moved, Luttrell seconded to adopt the 2018 budget as amended and to adopt the following resolution to establish the tax call and levy. All members voted aye.

**RESOLUTION**

ADOPTION OF ANNUAL BUDGET FOR Marshall County, South Dakota  
Whereas, (7-21-5 thru 13), SDCL provides that the Board of County Commissioners shall each year prepare a Provisional Budget of all contemplated expenditures and revenues of the County and all its institutions and agencies for such fiscal year and,  
Whereas, the Board of County Commissioners did prepare a Provisional Budget and cause same to be published by law, and  
Whereas, due and legal notice has been given to the meeting of the Board of County Commissioners for the consideration of such Provisional Budget and all changes, elimination's and additions have been made thereto.

NOW THEREFORE BE IT RESOLVED, That such provisional budget as amended and all its purposes, schedules, appropriations, amounts, estimates and all matters therein set forth, SHALL BE APPROVED AND ADOPTED AS THE ANNUAL BUDGET OF THE APPROPRIATION AND EXPENDITURES FOR Marshall County, South Dakota and all its institutions and agencies for calendar year beginning January 1, 2018 and ending December 31, 2018 and the same is hereby approved and adopted by the Board of County Commissioners of Marshall County, South Dakota, this 26th day of September, 2017.

The Annual Budget so adopted is available for public inspection during normal business hours at the office of the county auditor Marshall County, South Dakota. The accompanying taxes are levied by Marshall County for the year January 1, 2018 through December 31, 2018.

COUNTY TAX LEVIES	dollars	\$'s/1,000
WITHIN LIMITED LEVY:		
* General County Purposes (10-12-9)	2,313,007	2.294
Opt Out	175,000	.174
Highway Fund	909,125	.902
TOTAL TAXES LEVIED BY COUNTY	3,397,132	3.370

\*These amounts include the 25% to be distributed to cities.

As of September 26, 2017 these levies are not approved by the Department of Revenue. All members voted aye. The resolution was declared duly adopted by the Chairman.

Board of County Commissioners of Marshall County, South Dakota

Douglas Medhaug, Chairman

LeRon Knebel, Sr. Commissioner

Paul Symens, Commissioner

Lynda Luttrell, Commissioner

Matthew Schuller, Commissioner

ATTEST: Megan Biel, County Auditor

#### **FUTURE MEETINGS:**

The board set the following dates for future Commission Meetings: November 7 & 21, December 5 & 19.

#### **EXECUTIVE SESSION:**

Knebel moved, Luttrell seconded to enter into executive session at 11:25 am to discuss personnel issues. Sheriff Dale Elsen was present. All members voted aye.

The Chairman called the board out of executive session at 11:50 am.

#### **ADJOURN:**

Symens moved, Knebel seconded to adjourn. All members voted aye.

#### **ATTEST:**

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Doug Medhaug, Chairman

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Megan Biel, Auditor

Published once at the total approximate cost of\_\_\_\_\_.