

Unapproved
MARSHALL COUNTY COMMISSION MEETING
Britton, South Dakota

The Board of County Commissioners met in regular session at 9:00 a.m. on October 10, 2017 at the Marshall County Courthouse. Members present were Symens, Schuller, Knebel, Medhaug and Luttrell. Commissioner Medhaug presided.

AGENDA:

Knebel moved, Symens seconded to approve the agenda for October 10, 2017. All members voted aye.

MINUTES:

Luttrell moved, Schuller seconded to approve the minutes for September 26, 2017. All members voted aye.

CLAIMS:

Schuller moved, Knebel seconded to approve and pay the following claims. All members voted aye. PAYROLL by department: October 5, 2017: Commissioners 1425.80; Auditor 2652.85; Treasurer 3386.85; States Attorney 1348.94; Courthouse 1777.15; Director 4061.99; Register 2805.66; VSO 600.99; Community Building 634.62; Sheriff 23115.01; Jail 7868.60; Welfare 561.40; Nurse 515.90; Ambulance 6664.20; Extension 1232.80; Weed 1087.94; Zoning 749.62; Highway 14771.16; E911 4987.46; Emergency Management 522.49;

EMPLOYER FICA & MEDICARE: First Savings Bank 19068.09

EMPLOYER SOUTH DAKOTA RETIREMENT SYSTEM: 7641.38

A & B BUSINESS INC SOLUTIO	886.46
ACCESS ELEVATOR INC	3,916.76
AMERIPRIDE SERVICES INC	78.62
AREA IV SENIOR NUTRITION	162.00
AVERA ST LUKES	699.50
BB&T COMMERCIAL EQUIPMENT	5,112.09
BEST WESTERN RAMKOTA HOTEL	973.90
BIEL, MEGAN	19.60
BOUND TREE MEDICAL LLC	285.49
BRITTON CITY WATER DEPT	191.61
BRITTON LUMBER COMPANY	7.49
CARQUEST AUTO PARTS	72.69
CENEX	110.47
CENEX FLEETCARD	393.73
CLIFF'S ONE STOP	465.80
DAVE DABERKOW	2.90
DAVID N NELSON	18.70
DEAN SCHAEFER COURT REPORT	102.00
DEB SKONBERG	512.70
DINGER, SANDY	138.90

DOUG MEDHAUG	68.48
EDEN OIL	10,010.50
FIRST NATIONAL BANK	389.17
GROTON FORD LLC	379.63
HAGEN, RUBY	11.65
HILLESON, HARLAN	18.80
HOFLAND, DUSTIN	38.70
HOLLAND BROS OIL COMPANY	163.05
HOLLAND NAPA AUTO PARTS	276.25
JENSEN AUTO SERVICE	25.00
KALISSA STELZER	4.30
KENNEDY PIER KNOFF LOFTUS,	203.40
KENS FOOD FAIR	42.77
LAKE REGION ELECTRIC	356.61
LANDMARK, TODD	36.55
LANGFORD TOWN	169.37
LAR JOS	136.60
LERON KNEBEL	88.28
LINDA HAALAND	473.39
LOGAN ROEHR	65.10
LYNDA LUTTRELL	485.78
MAC S INC	85.97
MARCO INC	99.37
MARSHALL CO TREASURER	85.80
MARSHALL COUNTY HEALTHCARE	14.59
MATHESON TRI-GAS INC	48.80
MATTHEW SCHULLER	406.60
MCLEODS PRINTING	377.60
MEYER HARDWARE HANK	523.78
MICROFILM IMAGING SYSTEMS	40.00
MIKES HEATING & COOLING CO	499.40
NATIONAL 4H COUNCIL/ SUPPL	53.16
OAKS AMBULANCE	170.65
OTTER TAIL POWER COMPANY	1,595.01
PAUL SYMENS	390.74
PETIT JURY	2,595.60
PRO-VISION INC	8,233.06
QUILL CORPORATION	316.94
RC COMMUNICATIONS	309.84
RICHARD BENDA	21.00
ROBERTS COUNTY DETENTION C	65.00
RON JARRETT	18.00
SANFORD	500.00

SD DEPT OF MOTOR VEHICLES	10.00
SEROCKI EXCAVATING INC	6,878.12
SHANNON LEE	253.66
SMARTPRACTICE	96.85
STOREY KENWORTHY/MATT PARR	76.82
TALIAFERRO LAW FIRM P.C.	2,717.00
THOMSON REUTERS	338.87
TRI STATE WATER, INC.	50.25
VERIZON WIRELESS	606.35

ZONING:

Amanda Streier, Assistant Zoning Director met with the board to discuss zoning business.

VARIANCE:

Pat Schultz and Josh Kraft met with the board to request a five foot variance from the seven foot property line setback and a seven foot variance frothe thirty foot township right of way line setback. Symens moved, Luttrell seconded to approve the variances as requested. All members voted aye.

PLAT:

Luttrell moved, Schuller seconded to approve the following plat: Plat of Carlson Addition in the SW1/4SE1/4 of Section 18, T127N, R57W, of the 5th P.M., Marshall County, South Dakota. All members voted aye.

BUILDING PERMITS:

Schuller moved, Symens seconded to approve building permits for the following applicants: Pat Schultz, Jay Kadoun, Sunset Colony, Connie McMacken. All members voted aye.

TRAVEL:

Schuller moved, Luttrell seconded to authorize the following travel expenses: Shannon Lee to Pierre October 16-20 for Assessor School; All Commissioner to Webster October 16 for a Legislative Banquet; Linda Haaland to Aberdeen for a POD exercise October 24. All members voted aye.

HIGHWAY:

Dustin Hofland, Highway Superintendent and Sandy Dinger, Highway Secretary met with the board to discuss Highway Department business. Kurt Zuehlke and Dana Mundt, Miller Township board members met with the board to discuss establishing an emergency services route south west of Britton when a train is going through town. The route discussed includes the Miller township road on the south side of the grain terminal (111th St.) and the township road on the west side of Britton (422nd Ave.) Hofland estimated that of the 1.7 miles of road, 0.9 miles would need gravel with about two inches of gravel needed in the worst spots. Due to the time of the year this gravel will be put down, it will need to be watered, packed and bladed to compact the fresh gravel before it freezes. The cost estimate would be around \$5,000-\$6,000 at this time. This new gravel will not be

placed in front of the numerous houses just off Highway 10. Mundt asked that the county help with this expense as the Township has expended most of their budget for this year. Symens moved, Knebel seconded to have the County Highway department haul gravel for this road and use the water tank and blade to shape the road. The road will continue to be maintained by Miller Township and will remain Miller Township's road. All members voted aye.

Marshall County will request a future meeting with Miller Township, Britton City, and Wheaton-Dumont elevator to discuss funding for building and maintaining this emergency route. Lori Amerman, Marshall County Ambulance Lead Advisor and resident along this route expressed concern about heavy trucks and trucks travelling too fast on this road as well. Most of the problem traffic is not local trucks. Marshall County recommended that the Township install a "Trucks Barred" sign at both ends of this road. Sandy and Jim Peters met with the board to discuss an insurance claim from June that had been submitted to the County's liability insurance regarding property damage to Sandy Peters' vehicle. The County insurance has denied the claim, finding that the County had not been negligent. Peters will submit the claim to her personal insurance, but is going to have to pay a \$500 deductible. She is asking that the County look into this and determine if the County can or will pay her deductible. The board stated that they will first need to discuss this with the State's Attorney before making a decision regarding her request. Peters stated that she thought her insurance was in contact with the County insurance to contest the denial.

Hofland stated that the Highway department has been working on hauling gravel, mowing and blading. The week of October 23 John Deere will be bringing a blade for the highway department to demo.

Bobcat informed the Highway Department that currently the Government program concerning trading-in a Skid Steer model with around 100 hours towards a discounted newer model has been put on hold for all of the new Skid Steers have been sent to flood-affected areas for the clean-up efforts.

PROPANE BIDS:

The following bids were opened and publicly read for propane for Marshall County buildings in Britton, Eden, Veblen, and Langford for the contract period from October 10, 2017 to May 1, 2018: NorthStar Energy \$1.29 all locations; Full Circle Ag \$1.28 all locations; DaMar Elevator \$1.46-Britton and Eden, \$1.56-Veblen, \$1.42-Langford. Symens moved, Luttrell seconded to accept the bid from Full Circle Ag for all locations. All members voted aye.

HIGHWAY DEPARTMENT 5-YEAR PLAN:

Jim Peters and Ken Jones were present for the Highway Department 5-Year plan meeting. Hofland discussed the plan and answered questions. Symens moved, Schuller seconded to approve the plan as presented. All members voted aye. The full plan may be viewed during normal business hours in the County Auditor's office or the Highway Department office.

FUEL QUOTES:

Sandy Dinger received the following quotes for unleaded gasoline for the Britton Shop on September 25: Eden Oil 2.35; Baus Oil 2.60. No other quotes could be obtained at the time delivery was needed. Unleaded gasoline was delivered to the Britton Shop by Eden Oil.

Sandy Dinger received the following quotes for #2 Diesel for the Eden, Veblen and Langford Shops on October 2: Eden Oil 2.14 all locations; DaMar Elevator 2.21-Eden, 2.27-Veblen, 2.15-Langford; Holland's Oil 2.21-all locations. #2 Diesel was delivered to the Eden, Veblen and Langford shops by Eden Oil.

COUNTY HEALTH INSURANCE:

Knebel moved, Schuller seconded to enroll eligible county employees in a Wellmark Blue Cross Blue Shield CompleteBlue 2800 Silver plan. Marshall County will pay the single premium for full time employees or half of the single premium for part time employees over 20 hours per week. This plan will have a \$2800 deductible. County employees will be responsible for the first \$500 of deductible and the county will pay the remaining \$2,300 for the single plan or the family plan. All members voted aye.

LONGEVITY PAY:

Symens moved, Luttrell seconded to adopt the following Longevity Pay program for Marshall County to replace the current Longevity program:

Marshall County has a policy of paying longevity pay in order to reward experienced and dedicated employees including department heads and all elected officials, except for commissioners. This pay shall be premised upon the following:

Full-Time (over 36 hours/week) Employees

After 5 Years and up to 10 years of Continuous service: \$200/year
After 10 Years and up to 15 years of Continuous service: \$400/year
After 15 Years and up to 20 years of Continuous service: \$700/year
After 20 Years and up to 25 years of Continuous service: \$1,100/year
After 25 Years and up to 30 years of Continuous service: \$1,500/year
After 30 Years of Continuous service: \$2,000/year

Part-time employees working 20-36 hours per week, 12 months a year will receive half of the benefit for their years of service. Years of service will, however, count as full years. Part-time employees working under 20 hours per week or employees working less than 12 months per year will not receive longevity pay.

This policy is conditioned upon the affirmative recommendation of the employee's Department Head. When the employee is the Department Head or answers directly to the Marshall County Commission then the Commission shall consider such pay without a recommendation.

This policy shall be effective January 1, 2018 and all service prior to that date will be considered for purposes of implementing this policy. Years of service will be counted up to January 1 of the current year and will be paid out on or before the first payroll that

includes all county employees in December of every year (sheriff payroll). All members voted aye.

EQUALIZATION BOARD:

Luttrell moved, Symens seconded to pass the following resolution:

RESOLUTION

TO ESTABLISH CONSOLIDATED BOARD OF EQUALIZATION

BE IT RESOLVED by the Marshall County Commission that a consolidated Board of Equalization as authorized by SDCL 10-11-66 shall be established pursuant to the Resolution of the Governing Boards of Marshall County, City of Britton, and the Britton-Hecla School District 45-4 for 2018 values, taxes payable 2019. The consolidated Board of Equalization as created by this Resolution shall be authorized to exercise all powers contained in SDCL 10-11.

BE IT FURTHER RESOLVED that 3 members from the Marshall County Commission and 1 member of the City Commission and 1 member of the School District shall constitute a consolidated Board of Equalization as provided by SDCL 10-11-66.

BE IT FURTHER RESOLVED that the Marshall County Commission, City of Britton, and the Britton-Hecla School District 45-4 Board of Education shall be responsible for the per diem, salary and mileage costs of the respective members that serve on the consolidated Board of Equalization. Marshall County Commission shall be responsible for the ordinary and customary expenses associated with the equalization of property including appeals to the State Board of Equalization. The financial responsibilities contained in this resolution shall remain unless any party request that they be modified prior to December 1st of each year.

THIS RESOLUTION shall be binding upon the Marshall County Commission and each of the other governing bodies adopting this Resolution according to law.

Dated this 10th day of October 2017. All members voted aye.

ALCOHOLIC BEVERAGE LICENSE:

Knebel moved, Schuller seconded to approve the following license renewals: Britton Country Club, Inc.-Retail (on-sale) Liquor. All members voted aye.

EMERGENCY MANAGEMENT:

Knebel moved, Symens seconded to authorize the chair to sign the SLA quarterly report for the 4th quarter. All members voted aye.

WIC:

Luttrell moved, Schuller seconded to authorize the chair to sign an amendment to the WIC contract with the State of South Dakota increasing Marshall County's contracted

payment amount to \$4,583. This increase is to pay for eWic training expenses. All members voted aye.

FINANCIAL REPORT:

County Auditor Megan Biel presented the following report showing the financial condition of the County Treasurer's office as of the close of business September 30, 2017 FSB \$3,375,714.21. Certificates of Deposit \$1,061,513.04. Cash \$1,050.00. Total \$4,438,277.22. The amounts above include amounts held for others including schools, towns, townships, etc.

SURPLUS VEHICLE:

Symens moved, Luttrell seconded to declare surplus and offer for sale on sealed bids a 1998 Dodge Avenger SE that was put up for collateral in a criminal case. Bids will be accepted until November 7 at 10:00 am at which time they will be opened and publicly read.

NEW HIRE:

Bryan Schreur has been hired as Deputy Sheriff effective September 28, 2017 at a rate of \$18.70/hour.

ADJOURN:

Medhaug moved, Luttrell seconded to adjourn. All members voted aye.

ATTEST:

Doug Medhaug, Chairman

Megan Biel, Auditor

Published once at the total approximate cost of_____.