

Unapproved
MARSHALL COUNTY COMMISSION MEETING
Britton, South Dakota

The Board of County Commissioners met in regular session at 9:00 a.m. on July 6, 2017 at the Marshall County Courthouse. Members present were Medhaug, Symens, Schuller, Knebel and Luttrell. Commissioner Medhaug presided.

AGENDA:

Symens moved, Schuller seconded to approve the agenda for July 6, 2017. All members voted aye.

MINUTES:

Luttrell moved, Schuller seconded to approve the minutes for June 20, 2017. All members voted aye.

CLAIMS:

Symens moved, Luttrell seconded to approve and pay the following claims. All members voted aye. PAYROLL by department: June 29, 2017: Commissioners 1345.80; Auditor 2979.01; Treasurer 3038.13; States Attorney 1348.94; Courthouse 1756.91; Director 4038.45; Register 2632.30; VSO 600.99; Community Building 627.07; Welfare 388.97; Nurse 361.13; Extension 1232.80; Weed 1162.61; Zoning 669.62; Highway 13913.82; Emergency Management 473.14;

EMPLOYER FICA & MEDICARE: First Savings Bank 8858.54

EMPLOYER SOUTH DAKOTA RETIREMENT SYSTEM: 3626.80

ALL FLAGS, LLC	93.12
AMERIPRIDE SERVICES INC	53.37
AVERA ST LUKES	1,399.00
BRITTON CITY WATER DEPT	333.32
BRITTON JOURNAL	248.06
CENEX FLEETCARD	554.73
DAKOTA ELECTRONICS	757.40
DAVID DEUTSCH	78.77
DINGER, SANDY	197.06
DOUG MEDHAUG	68.48
DVL FIRE & SAFETY INC	1,941.50
EDEN OIL	53.15
ELIZABETH WALETICH	30.00
FEDEX	21.77
FIRST NATIONAL BANK	686.99
FROHLING LAW OFFICE	3,605.00
GRAHAM TIRE CO INC	1,990.80
HH DESIGN	120.00
HOFLAND, DUSTIN	57.25
HOLLAND BROS OIL COMPANY	37.84
HOLLAND NAPA AUTO PARTS	148.41

JEAN HOMMEL	70.62
JOHNSON CONTROLS	900.09
KAREN MIKKELSON	25.90
KENS FOOD FAIR	144.11
KONICA MINOLTA PREMIER FIN	96.56
LAKE REGION ELECTRIC	142.78
LANGFORD BUGLE	245.56
LOGAN ROEHR	481.74
LYNDA LUTTRELL	25.68
MARCO INC	112.48
MARSHALL & SWIFT/BOECKH LL	634.20
MEYER HARDWARE HANK	247.68
MOTOROLA	12,817.50
OTTER TAIL POWER COMPANY	1,574.53
PAUL SYMENS	27.82
PREMIER SPECIALTY VEHICLIE	252.18
SDACES	60.00
SEROCKI EXCAVATING INC	3,099.47
SHANNON LEE	19.33
VERIZON WIRELESS	606.13
WERNER AUTOMOTIVE	2,499.61

ZONING:

Luttrell moved, Schuller seconded to approve building permits for the following applicants: Bob Metz and John Rasmussen. All members voted aye.

TRAVEL:

Moved, seconded to approve the following travel expenses: Shannon Lee and Sandy Dinger to Aberdeen for FEMA training September 26-27; Shannon Lee to Sisseton July 19 for a District Meeting; Shannon Lee, Megan Biel, Doug Medhaug, Matt Schuller, Paul Symens, Leron Knebel, Ruby Hagen, Kalissa Stelzer, Linda Haaland to Eden for a Lake Region District Meeting July 12; All Commissioners to Britton for a LEPC meeting July 17; Deb Skonberg to Fargo September 18-21 for a 911 Conference; Todd Landmark to Watertown July 10 for EOC Training and Regional meeting and Aberdeen July 15 for EOC Training; Deb Skonberg and Cody Sunderland to Aberdeen and Ipswich to see 911 Systems July 14. All members voted aye.

HIGHWAY:

Dustin Hofland, Highway Superintendent and Sandy Dinger, Highway Secretary met with the board to discuss Highway department business. Hofland reported that the highway department will begin the following projects soon: Gravelling 12A, 11AN and the first 3 miles of 4AE from Highway 27; Patching on County 9AN, 4AC and 7AN. The highway department is going to use a water trailer for a while to see if they like it before agreeing to purchase. July 11 there will be a John Deere blade at the Britton shop for the highway department to demo. Sandy Dinger gave the following update on the

signing program: PH 8045(03), PCN 03BC - The Work Order has been signed and sent to Ulteig Engineering for the next phase of the signing program. Ulteig will need to Inventory all of the roads (County, Township and Cities/Towns) and determine signing needs. They will meet with the respective individuals to map out these roads/streets with a plan having to be posted to the server by December 5, 2018 for reviewing. The overall completion date for this work shall be June 5, 2019. All signs currently installed will be removed and stockpiled at a location as per instructed by the Townships/Cities/Towns and the County's at Hwy shop. (These used signs that still are passable per MUTCD requirements may be used at a later date to replace a damaged sign if a new sign is not readily available.)

Hofland received a haul road agreement from SDDOT for a detour around the railroad tracks in Highway 10 West of Britton while the tracks are being repaired.

The notice for dust control has been placed in the paper. So far, there have been too few commitments needed for a tanker to deliver to Marshall County. The cost of the dust control is \$1 per running foot plus sales tax and this would be charged to the individual requesting the dust control. A minimum of 500 feet is required for adequate dust control per area. There would need to be 9-12 areas in order to use a tanker load. Individuals have until July 11 to request the dust control.

PAY RAISE:

Per a 6 month review, Symens moved, Knebel seconded to approve a \$0.50 pay raise for Monte Hoglund from \$13.50 to \$14.00/hour effective July 9. All members voted aye.

SURPLUS PICK-UP:

No bids were received for the 1991 Ford F150 Pick-up previously used by Courthouse Maintenance. Commissioner Knebel offered to purchase the pick-up for \$100. Symens moved, Schuller seconded to accept this offer. All members voted aye.

VETERAN'S SERVICE OFFICER:

Dave Daberkow, Marshall County VSO met with the board to give a quarterly update. Daberkow discussed recent computer training and the future of VSOs meeting via Skype. Daberkow is also the county representative for the Regional Council on Aging. This group recently discussed the growing need for transit systems in rural areas. Daberkow continues to work on Veteran issues in the County. Daberkow is currently waiting for responses from the VA for over twenty Veterans regarding different issues.

DRAINAGE:

Symens moved, Schuller seconded to approve a drainage permit application for Curtis Foster in Section 24 of Lowell Township. All members voted aye.

EMERGENCY MANAGEMENT:

Todd Landmark, Emergency Manager met with the board to present the Hazardous Mitigation Plan Resolution.

Symens moved, Luttrell seconded to pass the following Resolution:

RESOLUTION
APPOINTMENT OF APPLICANT AGENT

For the Hazard Mitigation Grant Program (HMGP)

WHEREAS, Marshall County is submitting a Hazard Mitigation Grant application to the South Dakota Division of Emergency Management and the Federal Emergency Management Agency; and

WHEREAS, Marshall County is required to appoint an Applicant Agent for the purpose of signing documents and assuring the completion of all application documents;

NOW THEREFORE BE IT RESOLVED that Marshall County appoints the Emergency Manager as the authorized Applicant Agent.

Dated this 6th day of July, 2017
Douglas Medhaug
Chairman of the Board

All members voted aye.

Knebel moved, Symens seconded to authorize the chair to sign the Emergency Management SLA Quarterly Report. All members voted aye.

E911:

Deb Skonberg, E911 Coordinator and Cody Sunderland, Assistant Coordinator met with the board to discuss quotes for a new recorder system for the E911 Dispatch office to become compliant with state requirements. Sunderland received a quote from Minnkota for radios and a recorder totaling \$122,872. This is a very rough quote and the company would need to look into the wiring, etc. at the courthouse in order to give a more solid quote. This is much less than the quote from Two-way for a Motorola system, however, very few people in the state use the Minnkota system, so there is not a good amount of experience with it. Sunderland and Skonberg plan to travel to locations that have both types of systems in order to see what will suit Marshall County's needs best. Sunderland also received a quote from Venture Communications for a phone system for the sheriff's office/dispatch center for \$8,706. This would not include new wiring that may be necessary.

The board asked that Skonberg and Sunderland continue to gather information on phone and recorder systems and report back to the board.

NEW HIRE:

Skonberg informed the board that Harley Beck has been hired as a fill-in dispatcher as of July 7 at a rate of \$13.00/hour.

ADJOURN:

Knebel moved, Schuller seconded to adjourn. All members voted aye.

ATTEST:

Doug Medhaug, Chairman

Megan Biel, Auditor

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