

Unapproved
MARSHALL COUNTY COMMISSION MEETING
Britton, South Dakota

The Board of County Commissioners met in regular session at 9:00 a.m. on January 3, 2017 at the Marshall County Courthouse. Members present were Luttrell, Symens, Knebel, and Medhaug.

REORGANIZATION:

County Auditor Megan Biel presided and nominations opened for a new chairperson. Luttrell moved to nominate Commissioner Medhaug, Knebel seconded that motion. Symens moved that nominations cease. Knebel seconded that nominations cease. All members voted aye to elect Commissioner Medhaug as Chair. The chairman has the authority to make and/or second motions as well as set the rules of order for the board. Luttrell moved, Knebel seconded to nominate Commissioner Symens as vice-chairperson. Medhaug moved, Knebel seconded that nominations cease. All members present voted aye to elect Commissioner Symens as vice-chairperson.

Weed Board: Commissioner Symens, Ron Jarrett, Mike Nelson, Hans Nelson, John Knebel. Weed board members to receive \$40.00 per diem per meeting.

Glacial Lakes Assn.: Commissioner Medhaug

GLAD Board: Commissioner Schuller

Marshall County Healthcare Center Board: Commissioner Knebel

Marshall Regional Railroad Authority Board: Commissioners Knebel & Symens

Northeast Council of Governments: Commissioners Luttrell & Symens

Commissioners to receive \$40.00 per Diem, plus federal mileage rate to attend above board meetings.

Promotion and Expansion Committee: Commissioner Knebel

Promotion and Expansion Committee Members: Karole Chapin, LeRon Knebel, Ehren Grupe, Vicki Renner, Jennifer Carlson, Rhonda Hardina, Stephanie Brandt, Youth Members: Kordell Feldhaus, Haley Ringkob, Sierra Olson, and Ryan Punt.

Board members receive \$40.00 per diem, plus federal mileage rate.

Zoning Board: All Commission Board members. Zoning board members will receive \$40.00 per diem per zoning board meeting.

County buildings: All Commission Board members

Northeast Mental Health Center Board: Barbara Kuske.

Emergency Management: (Chairman of the Committee) Chairman and Vice-chairperson

Drainage Board: All Commission Board Members

EMT's to receive \$40.00 per diem for attending a monthly continuing education meeting. No compensation for mileage.

Official Newspapers: Britton Journal and Langford Bugle

Mortgage Foreclosure Sites: Courthouse, Britton. South Dakota Wheat Growers, Langford. Great Plains Bank, Eden. Front door of the post office, Lake City Town and Veblen City.

Burial Expense: A maximum fee of \$2,000.00 for a county funeral or cremation, plus opening and closing or any other expenses.

Election Expense: Fee for Election Superintendent, deputies and interpreters to be set at \$10.00/hour for all election workers. The fee to attend the school of instruction will be

\$10.00 plus federal mileage rate from the workers home to the school and back home. The election worker returning election supplies to the courthouse will be paid federal mileage rate from the precinct to the courthouse and back to their home.

Expense Allowance: Expense allowance for county employees to attend educational meetings throughout the year will be federal mileage rate for mileage reimbursement if a county vehicle is not available, state mileage rate if a county vehicle is available; room rates as charged, with state rates recommended if available. A maximum of \$26.00/day for meals is allowed. Receipts must accompany voucher for meals, registration, lodging, etc. Prior approval by the board must be given before attending any meeting for expenses to be allowed.

Bank depositories: First Savings Bank, Britton. Wells Fargo, Britton. Great Plains Bank, Eden. 1st State Bank of Claremont, Langford. Norstar Federal Credit Union, Britton.

SALARIES:

Knebel moved, Symens seconded to approve the following salaries effective December 27, 2015:

ELECTED OFFICIALS: Annually Commissioners Leron Knebel Sr., Matthew Schuller, Lynda Luttrell, Paul Symens, Doug Medhaug \$5,786.39, plus \$1003.92 per Diem; Auditor Megan Biel, Treasurer Ruby Hagen Register of Deeds Kalissa Stelzer, \$40,894.18, State's Attorney Dana Frohling, \$35,072.44; Sheriff Dale Elsen \$60,622.13 Dan Neiber, County Coroner \$200.00 per viewing plus an additional \$200 when an autopsy is required.

APPOINTED OFFICIALS: Per Hour- Dave Daberkow, Veterans Service Officer \$15.41; Linda Haaland, County Welfare Director \$16.04; Annually: Todd Landmark, Emergency Management Director \$12,301.76; Highway Superintendent Dustin Hofland \$41,126.31. Shannon Lee, Director of Equalization \$40,894.18; Zoning Director Shannon Lee \$9,090.00; E911 Coordinator Deb Skonberg \$10,054.95; E911 Assistant Cody Sunderland \$3,636.09

HOURLY WAGES:

CLERICAL: Nicole Skoglund, Deputy Auditor; Pam Oelkers, Deputy Treasurer; Diane Lentsch, Deputy Register of Deeds/2nd Deputy Auditor; Lori Greenmyer, Deputy DOE; Karen Mikkelson, Administrative Assistant, Marshall County Extension Office; Amanda Lentsch, Deputy Director of Equalization 15.41; Jerolyn Smith, 2nd Deputy Treasurer 13.64; Linda Haaland, Secretary to County Nurse/WIC, 14.74. Arlie Siers, Sheriff Secretary \$16.08. RADIO DISPATCHERS/JAILERS: Iva Carlson \$12.33. Barbara Dahme \$14.65. Stella Olsen \$16.08. Debra Skonberg \$16.08, Arlie Siers \$16.08. Tarah Kroll \$16.08. Logan Roehr \$13.63, \$100.00 clothing allowance for each dispatcher/jailer.

JANITORIAL: Phil Hannasch \$15.41, Lori Greenmyer \$12,424.66/year. Rhonda Elsen \$15.11.

HIGHWAY DEPARTMENT: Sandy Dinger, Highway Secretary \$16.97. Larry West, Forman \$18.13. David Anderson \$16.56. Leroy Nelson \$16.56. Terry Nelson \$15.41. Lanny Hill \$16.05. Jerry Burger \$16.05. Mike Oelkers \$15.89. Angelo Aldentaler \$16.83. James Stickland \$15.53.

WEED DEPARTMENT: David Nelson \$17.16. Richard Benda \$16.10.

DEPUTY SHERIFF: Aaron Lee \$18.97. Ethan Wade \$18.50, Cody Sunderland \$20.08. Ryan Vrchota \$20.08. Gavin Wright \$19.98, Michael Lentsch \$19.88, \$200.00 clothing allowance for Sheriff and each deputy. On call time \$3.75/hour.

AMBULANCE Annually- Primary Advisor Lori Amerman \$6,060.02, Secondary Advisor Pam Bard \$6,060.02, Training Lead Karole Chapin \$5,454.07.

Hourly: EMT I: Pam Bard, Harlan Hilleson, 14.82. On call time \$3.75/hour.

EMT B: Lori Amerman, Laurel Behnke, Jennifer Monsen, Steve Young, Ashley Hagen, Dan Neiber, Andrew Weber, Karole Chapin, Corey Nelson \$9.43. On call time \$3.75/hour.

RN: \$25.00. LPN: 13.75. 1st RESPONDER: Lynda Luttrell 8.44. EVOC DRIVER: Dave Deutsch, Ryan Furman, Cody Schuelke 8.15.

All members voted aye.

AGENDA:

Symens moved, Knebel seconded to approve the agenda for January 3, 2017. All members voted aye.

MINUTES:

Luttrell moved, Symens seconded to approve the minutes of December 20, 2016. All members voted aye.

CLAIMS:

Knebel moved, Luttrell seconded to approve and pay the following claims. All members present voted aye. PAYROLL by department: December 29, 2016: Commissioners 1114.32; Auditor 2924.30; Treasurer 3790.58; States Attorney 1348.94; Courthouse 1966.71; Director 3998.88; Register 2528.83; VSO 635.14; Community Building 602.14; Sheriff 27456.34; Jail 8286.09; Welfare 316.79; Nurse 291.12; Ambulance 7176.86; Extension 1220.80; Weed 726.74; Zoning 506.15; Highway 15493.69; E911 5185.78; Emergency Management 468.46

EMPLOYER FICA & MEDICARE: First Savings Bank 21904.73

EMPLOYER SOUTH DAKOTA RETIREMENT SYSTEM: 8461.72

A & B BUSINESS INC SOLUTIO	447.10
BARB DAHME	40.00
CENEX FLEETCARD	268.53
DAKOTA WASTE SOLUTIONS LLC	70.00
DOUG MEDHAUG	59.40
DOUG OELKERS	163.00
FROHLING LAW OFFICE	3,605.00
IAAO	190.00
KNEBEL, LERON	62.10
LANGFORD TOWN	190.78
LINDA HAALAND	40.70
LYNDA LUTTRELL	41.04
MARCO INC	106.60
MIKES HEATING & COOLING CO	66.33

OTTER TAIL POWER COMPANY	82.29
PAUL SYMENS	49.68
PDR NETWORK	59.95
ROBERTS COUNTY DETENTION C	2,381.99
SD SHERIFFS ASSOCIATION	489.68
SIEGEL BARNETT & SCHUTZ LL	352.19
TYLER TECHNOLOGIES	406.00
VENTURE COMMUNICATIONS	120.00

ZONING: CONDITIONAL USE

A joint hearing with the Britton City board was held for a conditional use application for Dale Freeman to sell trailers and used semi-trucks. Virgie Schaaf, Brian Beck, Bill Deutsch, and Linda Bosse, Britton City board members; and Dale Freeman, applicant were present. Symens moved, Knebel seconded to approve the conditional use permit as requested. All members voted aye. Beck moved, Deutsch seconded to approve the permit as requested. All City board members present voted aye.

COPY MACHINE:

Luttrell moved, Symens seconded to authorize the Director of Equalization department and the Sheriff department to lease a copy machine that has wireless capability instead of the one that is currently leased. The new machine will cost approximately \$25 more than the current machine but will allow both departments to use the machine more efficiently. All members voted aye.

COMMISSIONER APPOINTMENT:

Knebel moved, Symens seconded to appoint Matthew Schuller as District 2 Commissioner for a 2 year term until the next general election at a rate of \$5,786.39 annually. All members voted aye.

HIGHWAY:

Dustin Hofland, Highway Superintendent and Sandy Dinger, Highway Secretary met with the board to discuss highway department business. Hofland informed the board that the highway department has been trying to apply salt and sand to county roads after the recent ice storm. Over 250 tons of salt and sand has been applied so far this year. The highway department is working on getting more salt, but it is in high demand right now. Some towns and townships have asked for help, but the County is not able to help at this time. County roads are the priority right now. Hofland reported that 92.5 miles of asphalt and 152.5 miles of gravel county roads had ¼ inch or more ice on them. The board accepted a resignation from Mike Oelkers, highway laborer effective January 5. Symens moved, Schuller seconded to authorize the chair to sign the resolution for the Preliminary Engineering Bridge Improvement Grant for bridge 46-130-109 (0.9 miles South and 2 miles East of Britton,) 46-071-220 (2.1 miles North and 0.1 miles East of Langford,) and 46-030-114 (2.1 miles North of Amherst.) All members voted aye. Dinger informed the board that the 2017 request has been sent to the State for the 80% reimbursement of Engineering fees from the Preliminary Engineering Bridge Improvement Grant for 46-141-000. The reimbursement amount is \$7,601.05.

A check has been received from American Family Insurance for \$45,000 for bridge 46-070-126 that collapsed in March, 2016. This will cover 75% of the cost of replacing the collapsed bridge with a modular bridge.

FUEL QUOTES:

Sandy Dinger received the following quotes for #1 diesel for the Veblen Shop on December 21: DaMar Elevator \$2.20; Eden Oil \$1.96; Holland Bros \$1.95. #1 Diesel was delivered to the Veblen Shop by Holland Bros Oil.

TRAVEL:

Symens moved, Luttrell seconded to authorize the following travel expenses: All Highway employees to Aberdeen January 25-26 for MSHA training; All Commissioners to an LEPC meeting in Britton January 18. All members voted aye.

4H/EXTENSION:

Luttrell moved, Schuller seconded to authorize the chair to sign the Memorandum of Understanding with SDSU Extension at a cost of \$9,435. All members voted aye.

RESIGNATION:

The board accepted the resignation of Stella Olson, E911 Dispatcher effective February 3, 2017.

LIQUOR LICENSE RENEWALS:

Knebel moved, Symens seconded to approve the following license renewals: Margaret Thuringer DBA China Town-Retail (on-sale) Liquor and Lynndon Todd Martins DBA Todd's Tavern - Package (off-sale) Liquor and Retail (on-sale) Liquor. All members voted aye.

WELFARE:

Linda Haaland, Welfare director met with the board to present a welfare claim for \$38,878.88 to Avera Heart Hospital. Luttrell moved, Symens seconded to deny the claim as the services were non-emergent and no pre-authorization had been acquired. All members voted aye.

CORONER:

County Coroner Dan Neiber took his Oath of Office and met with the board to discuss Coroner business. Neiber appointed Lori Amerman as Deputy Coroner. Coroner and deputy coroner will be paid \$200 per viewing plus an additional \$200 when an autopsy is required.

EMERGENCY MANAGEMENT:

Knebel moved, Symens seconded to authorize the chair to sign the LEPC grant application. All members voted aye.
Symens moved, Knebel seconded to authorize the chair to sign the SLA Quarterly report. All members voted aye.

RESOLUTION:

Todd Landmark, Marshall County Emergency Manager met with the board in regards to a disaster declaration. Luttrell moved, Schuller seconded to adopt the following resolution.

WHEREAS, MARSHALL COUNTY South Dakota, has suffered severe damage, brought on by the 2016 CHRISTMAS ICE STORM. On the date of DECEMBER 24-26, 2016.

WHEREAS, MARSHALL COUNTY has committed all available resources and taken all possible actions within the jurisdictional boundaries to combat and to alleviate the emergency/disaster, local resources are not adequate to cope with the situation.

NOW, THEREFORE, BE IT RESOLVED by the MARSHALL COUNTY BOARD OF COMMISSIONERS at a regular meeting held on JANUARY 3RD, 2017, it is hereby requested that the Governor declare an emergency/disaster to exist for the STORM THAT AFFECTED MARSHALL COUNTY.

Upon call for vote, all members voted aye. Resolution passed.

ADJOURN:

Symens moved, Knebel seconded to adjourn. All members present voted aye.

ATTEST:

Doug Medhaug, Chairman

Megan Biel, Auditor

Published once at the total approximate cost of_____.