

**Unapproved**  
**MARSHALL COUNTY COMMISSION MEETING**  
**Britton, South Dakota**

The Board of County Commissioners met in regular session at 9:00 a.m. on April 25, 2017 at the Marshall County Courthouse. Members present were Knebel, Medhaug, Symens, Schuller and Luttrell. Commissioner Medhaug presided.

**AGENDA:**

Symens moved, Luttrell seconded to approve the agenda for April 25, 2017. All members voted aye.

**MINUTES:**

Knebel moved, Schuller seconded to approve the minutes for April 11, 2017. All members voted aye.

**CLAIMS:**

Schuller moved, Knebel seconded to approve and pay the following claims. All members voted aye. PAYROLL by department: April 20, 2017: Commissioners 1305.80; Auditor 3098.45; Treasurer 3386.85; States Attorney 1348.94; Courthouse 1690.68; Director 4038.46; Register 2512.86; VSO 600.99; Community Building 593.07; Sheriff 25749.27; Jail 7514.26; Welfare 465.16; Nurse 431.15; Ambulance 9336.69; Extension 1255.92; Zoning 349.62; Highway 13760.05; E911 4810.28; Emergency Management 522.49; 24/7 2472.20;

EMPLOYER FICA & MEDICARE: First Savings Bank 20836.35

EMPLOYER SOUTH DAKOTA RETIREMENT SYSTEM: 8062.34

ALL FLAGS, LLC	60.15
APEX SOFTWARE	235.00
BARD, BRIAN	132.66
BEVERLY DABERKOW	912.50
BOUND TREE MEDICAL LLC	456.45
CARI PRICE	42.67
CENEX FLEETCARD	406.31
CENTURY LINK	331.46
CHUCK BELL	75.00
COLLEEN VOLD	600.00
DAMAR FARMERS ELEVATOR	1,247.54
DEAN SCHAEFER COURT REPORT	45.00
EXPETEC TECHNOLOGY SERVICE	459.49
FIRST NATIONAL BANK	8.00
HAGEN, RUBY	24.42
HOFLAND ENGINEERING INC	6,095.31
HOLLAND BROS OIL COMPANY	23.86
KALISSA STELZER	31.82
KEN'S ALIGNMENT AUTO SVC C	133.12
KENS FOOD FAIR	41.86

KONICA MINOLTA PREMIER FIN	98.71
MARCO INC	20.37
MARSHALL & SWIFT	1,129.95
MARSHALL CO MEDICAL	32.58
MATHESON TRI-GAS INC	39.00
MAXWELL ELECTRIC LLC	83.92
MCLEODS PRINTING	108.42
MEDTOX DIAGNOSTICS INC	280.16
MEYER HARDWARE HANK	585.79
MIKE'S MOBILE WELDING, LLC	45.00
OTTER TAIL POWER COMPANY	6.94
PHYSIO-CONTROL INC	198.96
RAMKOTA INN	187.98
SD COUNTY WEED & PEST BOAR	82.99
SIEGEL BARNETT & SCHUTZ LL	299.84
SOUTHSIDE EQUIPMENT	19.95
VENTURE COMMUNICATIONS	2,331.00
VERIZON WIRELESS	160.04
WERNER AUTOMOTIVE	157.28

**VARIANCE:**

William Brooks met with the board to request a 20 foot variance from the high water mark to replace a dwelling on the property and a variance to replat two lots because one lot does not conform to the Zoning size requirements. Symens moved, Luttrell seconded to approve the variances as requested. All members voted aye.

**ZONING:**

Shannon Lee met with the board to discuss Zoning issues. Knebel moved, Schuller seconded to approve the following building permit applications: Newark Company, Scott Phillips, David Kleinberg, Kent Erickson, Melvin Jones, Scott Sommers, Keith Ogren, John Jaspers, Dave & Brenda Andrews. All members voted aye.

**HIGHWAY:**

Dustin Hofland, Highway Superintendent and Sandy Dinger, Highway Secretary met with the board to discuss Highway Department business. Randy Hofland, Hofland Engineering; Dayton Jensen and Delwin Yost, Jensen Rock & Sand, Inc.; and Rooky Dallman, Bituminous Paving, Inc. were present for the bid opening for Project Number MC 09(2017)01, MC 04(2017)01 & MC 00(2017)01- surface repair, asphalt surface treatment and process in-place surfacing on county roads 9AN, 4AC and 7AN for a total of approximately 18 miles of road. The following bids were opened and publicly read for this project: Jensen Rock and Sand \$576,075.21; Bituminous Paving \$595,896.00. Knebel moved, Symens seconded to table the bids and discuss them further at the next Commissioner Meeting. All members voted aye.

Hofland informed the board that the highway department has been working on pulling in the shoulders of the roads, performing bridge and culvert inspections and signing. There

have been a few calls for culverts needing to be installed in approaches and culverts needing to be cleaned out. Hofland will leave the load restrictions on road for now and will check the roads again next week. Hofland is looking into options for renting a belly dump for the summer and a tack trailer to help with patching. The County does not currently use tack when patching but would like to in order to prolong the life of the patch. Symens moved, Schuller seconded to authorize the chair to sign the Joint Work Agreement with Day and Roberts County presented by Dinger. All members voted aye.

**FUEL QUOTES:**

Sandy Dinger received the following quotes for #2 diesel for the Langford, Eden and Veblen shops on April 18: Eden Oil \$1.97 all locations; Holland Bros \$2.02 all locations. Diesel fuel was delivered to the Langford, Eden and Veblen shops by Eden Oil.

**EQUALIZATION:**

Appeal #1: Parcel 01.19.01.001 Owner Britton Investments requested in writing that the value should be lowered due to the property being purchased for less than the assessed value. Director of Equalization Shannon Lee presented the stipulation that the value should be lowered after a review of the market and sale price and that a correction be made to the lot size. Schuller moved, Symens seconded to change the value from \$500,656 to \$428,947. All members voted aye.

**CORRECTIONS:**

Schuller moved, Symens seconded to make corrections to properties owned by the following individuals due to errors: Price Funeral Chapel, Brian Henley, Dennis Andrews, Wayne Cutler, Robert and Constance Cutler, Lorelii Odland, Val D Cutler Family Trust (2), Kay Cutler (2). All members voted aye.

**OMITTED PROERTY:**

Schuller moved, Symens seconded to add the following property to the tax roll that had been inadvertently omitted: Randy Almos and Diane Brooks Parcel 06.53.04.4500. All members voted aye.

**ABATEMENT:**

Symens moved, Schuller seconded to approve the following abatement: Parcel 18.59.37.0420, \$230.22, Taxes payable 2015, 2016, 2017. Reason: Mobile Home burned and has been removed. All members voted aye.

**ALCOHOLIC BEVERAGE LICENSE:**

Knebel moved, Symens seconded to approve a Retail (on-off sale) Malt Beverage and SD Farm Wine license for North Shore Artistry and Eatery, LLC. All members voted aye.

**AMBULANCE:**

Lori Amerman, Ambulance Primary Advisor met with the board to discuss ambulance department business. Amerman will contact PCC, Inc., the ambulance billing company as well as other ambulance services to determine if Marshall County is on track with billing rates, salaries, etc. and present her finding to the Commission.

**EMERGENCY MANAGEMENT:**

Marshall County Commissioners presented Emergency Manager Todd Landmark with a Certificate of Recognition for achieving both Certified Emergency Manager-B (Basic) and the Certified Emergency Manager-A (Advanced) status. The board expressed their gratitude and appreciation of Landmarks dedication to the County.

**FUTURE MEETINGS:**

The board set the following dates for future Commission meetings: May 9 & 23; June 6 & 20; and July 6 & 18.

**ADJOURN:**

Knebel moved, Schuller seconded to adjourn. All members voted aye.

**ATTEST:**

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Doug Medhaug, Chairman

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Megan Biel, Auditor

Published once at the total approximate cost of\_\_\_\_\_.